



CITY OF BANNING, CALIFORNIA

Water Services Worker

Job Code: 4140

Grade: 52

FLSA Exempt Non-Exempt

JOB DEFINITION: Under close supervision, performs a variety of duties associated with providing construction maintenance, installation, service and repair to the City's water system.

ESSENTIAL FUNCTIONS: *The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification. Shown are duties intended to provide a representative summary of the major duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

REPRESENTATIVE DUTIES: Provides construction maintenance, installation, service and repair to the City's water system. Performs water sampling and testing. Collects water system samples from the source water and distribution system, sends samples to lab for testing and determines water quality. Responds to customer complaints regarding water quality. Monitors and makes operational changes from SCADA system. Performs routine maintenance and emergency repairs to existing City water wells, reservoirs control valves, chlorine injectors, pumps, meters, vents, air coolers and chlorine analyzers. Installs water lines, fire hydrants, and related infrastructure.

Monitors water quality, water pressure, tank levels, pump stations and chemical levels. Locates water lines and valves by use of maps and specialized equipment. Flushes and cleans water lines and reservoirs. Installs flow meters and performs flow adjustments. Samples new waterlines prior to system tie-ins to ensure waterlines meet health department standards and regulations. Conducts field tests. Operates heavy equipment in the maintenance, installation, service and repair of water treatment, production and distribution.

Locates and participates in the repair of water leaks in the system. Replaces and repairs concrete and asphalt after service of water system. Maintains and cleans water system facilities, shop and equipment.

Performs other duties as assigned or required.

KNOWLEDGE and SKILLS:

- Knowledge of applicable City, County, State and Federal statutes, rules, regulations, ordinances, codes, administrative orders and other operational guidelines and directives.
- Knowledge of the City's and the Department's policies and procedures.
- Knowledge of water treatment operation methods and techniques
- Knowledge of water production, distribution, maintenance and repair practices and procedures
- Knowledge of customer service methods and techniques.
- Knowledge of the use in water system operation equipment and tools.
- Knowledge of basic safety practices.

- Skill in reading, understanding, interpreting and applying relevant city, county, state and Federal statutes, rules, regulations, ordinances, codes, administrative orders, policies and procedures and other operational guidelines and directives.
- Skill in assessing and prioritizing multiple tasks, projects and/or demands.
- Skill in working within deadlines to complete projects and assignments.

- Skill in establishing and maintaining effective working relations with co-workers, staff, vendors, contractors, visitors, the general public and others having business with the City of Banning.

(continued on reverse side)

CITY OF BANNING, CALIFORNIA

Water Services Worker

Job Code: 4140

MINIMUM QUALIFICATIONS: A high school diploma or GED. Experience in general construction industry or experience installing, maintaining and/or repairing water systems is preferred.

ADDITIONAL REQUIREMENTS: Within one year of employment, must possess and maintain a California State Department of Health Services license in Water Treatment Grade T-1 or Distribution D-1 and a Class A California Commercial Driver License with Tanker endorsement.

Depending on the needs of the City, incumbents in this classification will be required to obtain and maintain additional licenses or certifications and C.E.U. May be required to work outside the traditional work schedule. May be subject to call out and/or call-back or stand-by schedule.

PHYSICAL AND ENVIRONMENTAL WORKING CONDITIONS: Ability to sit, stand, walk, kneel, crouch, stoop, squat, crawl, twist, climb, and lift up to 100 lbs.; endure exposure to heat, cold, wet, noise, outdoors, vibration, confining work space, chemicals, explosive materials, mechanical, domestic, electrical and traffic hazards; ability to distinguish color and wear protective apparel; ability to travel to different sites and locations