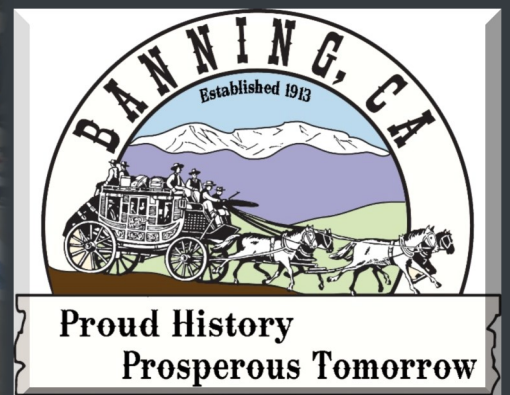
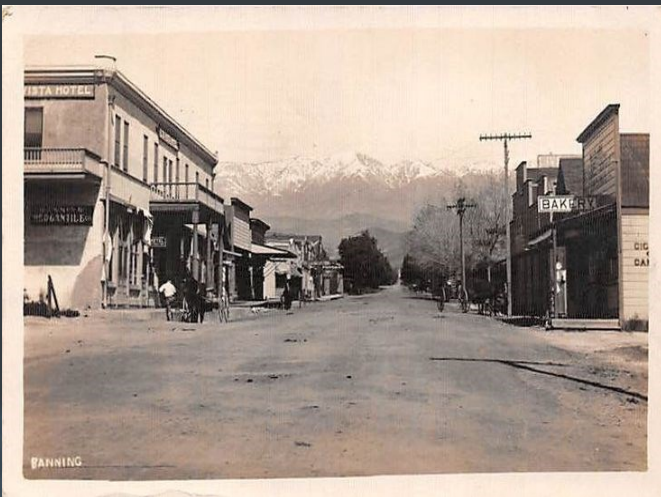


# City of Banning

## FISCAL YEAR 2016-2017 & 2017-2018

# TWO YEAR BUDGET





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## OFFICIALS

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Art Welch ..... Mayor  
George Moyer..... Mayor Pro Tem  
Deborah Franklin ..... Council Member  
Edward Miller ..... Council Member  
Don Peterson..... Council Member  
John McQuown ..... City Treasurer  
Marie Calderon ..... City Clerk

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## EXECUTIVE STAFF

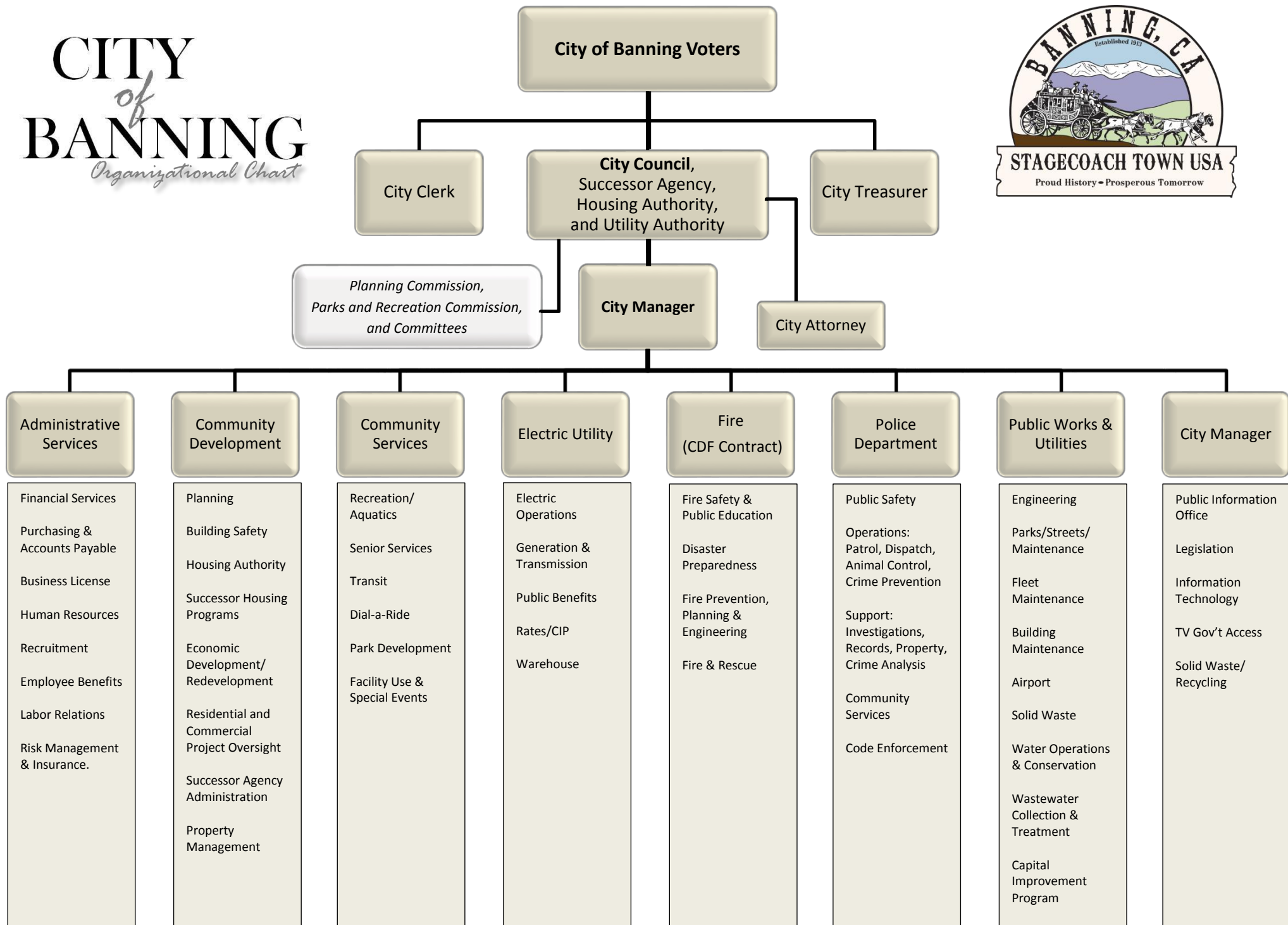
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Michael Rock  
City Manager

Rochelle Clayton..... Admin Services Director/Deputy City Manager  
Brian Guillot..... Community Development Director  
Heidi Meraz..... Community Services Director  
Fred Mason..... Electric Utility Director  
Tim Chavez..... Fire Battalion Chief (CalFire)  
Alex Diaz..... Police Chief  
Art Vela..... Public Works Director

# CITY of BANNING

*Organizational Chart*



# CITYofBANNING

Fiscal Year 2016-17 & 2017-2018

## Two Year Budget

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## **CITY OF BANNING BUDGET MESSAGE FISCAL YEARS 2016/17 and 2017/18**

June 28, 2016

Honorable Mayor and City Council:

I am pleased to submit the Final Draft Fiscal Year 2016-2017 and 2017-2018 Operating and Capital Budgets for your consideration. The FY 2016-17 Proposed General Fund Budget is balanced and staff is estimating that there will be increases in property tax revenues of approximately 5% or \$232,003 and increases of sales tax revenues of approximately 8.8% or \$255,136 to add to the General Fund balance.

Overall the economy is improving and it is expected that property and sales tax will continue to grow in the 2017-18 fiscal year as well. In addition to the slowly improving economy, there are new businesses that will be operating during this two year budget which will add at least an additional \$150,000 per year in new sales tax revenue.

### **GENERAL FUND**

#### General Fund Revenues

General Fund Revenues in FY 2016-17 are projected to be \$16,003,437; an increase of approximately 5.74% over FY 2015-16. The increase is due to the overall improving economy and the addition of four major retail stores (Hobby Lobby, Big 5, Marshalls, and Party City) and the addition of the Mining Tax on the Robertson's Ready Mix Company.

#### General Fund Expenditures

General fund expenditures for FY 2016-17 are projected to be \$15,901,329; an increase of \$4.77% from FY 2015-16. The increase of overall expenditures is necessary to achieve the desired level of service the residents and businesses need and to begin restoring the more than 40 full time positions that were cut from the budget over the last few years.

#### Unrestricted General Fund Reserve

The City has a reserve policy that requires an unrestricted amount of cash be held for emergency use or one time use per City Council direction. The current balance in the unrestricted reserve is \$3,806,935. This represents 24% of the total general fund revenues.

## SUMMARY OF REVENUES

### Property Tax

Property tax revenues projected at \$4.7 million, an increase of 5% over FY 2015-16 and represents 29.4% of total general fund revenues.

### Sales Tax

Sales tax revenues projected at \$2.9 million, an increase of 8.8% over FY 2015-16 and represents 20% of total general fund revenues.

### Robertson's Ready Mix

Since the voters passed the mining tax on November 4, 2014, the City has collected a total of \$360,049 for three quarters of FY 2015-16, none of which has been appropriated to any expenditures. The City is waiting for the conclusion of the negotiations with Robertson's Ready Mix over the developer agreement to decide then how to appropriate the revenue from the mining tax.

## SUMMARY OF EXPENDITURES

### **Authorization to hire full time employees and reorganization of Information Technology and Solid Waste Management Services has increased the projected expenditures**

At the March 29, 2016 Strategic Planning Workshop the Council approved the immediate recruitment of an Economic Development Manager and a Community Services Officer. Human Resources is reviewing these applications now and scheduling interviews. Additionally, the Council was presented with the hiring of a Fleet Manager for FY 2016-17. The Council also approved the hiring of a Customer Service and Billing Manager and adding a Utility Billing representative position. In addition the City Manager proposes the following functions be moved to the City Manager's Office:

- Information Technology
- Solid Waste and Recycling Services
- Public Information, Communications, and Media Relations

### **3 Year Historical Carryover**

The City typically ends each fiscal year with a positive general fund balance due to unspent budgeted funds and actual revenues that are higher than projections.

Fiscal Year	Amount
FY2013-14	\$224,510
FY 2014-15	\$286,585
FY 2015-16	\$231,069

### Summary of Major Increased/Decreased General Fund Expenditures

- Increase in the Cal Fire contract of 5% or \$139,938
- Total Salary and benefit increases of \$1,300,268 over last year due to new labor agreements with Police Officer's Association, Public Employees Retirement System increase and positions previously left vacant (Economic Development Manager, Fleet Manager, Purchasing Manager) and are now being filled and the creation of new positions (Community Service Officer, Utility Customer Service and Billing Manager, Public Information Officer and Community Services Manager)
- Savings to the General Fund of approximately \$200,000 per year by hiring an in house City Attorney
- Savings of \$40,000 per year by not renewing contract with state lobbyist and instead having city staff create a legislative platform and monitor all state legislation and make recommendations to the City Council on supporting or opposing legislation
- Savings to the General Fund through new agreements with vendors for leasing of copy machines, internet service and other operations saving approximately \$40,000

### Summary of Major Increased/Decreased General Fund Revenues

- Increase in sales tax revenue of approximately \$255,000 due to improving economy and the opening of new businesses including Hobby Lobby, Big 5, Marshalls, and Party City
- Increase in property tax revenue of approximately \$232,000 due to improving economy

### Labor Agreements

The City is in the final year of Memorandum of Understandings (MOUs) with the International Brotherhood of Electrical Workers (IBEW) Utility, IBEW General and the San Bernardino Public Employees Association (also known as Teamsters Local Union No. 1932) Management group. Negotiations are under way and staff will make every effort to have a new MOU for the City Council to consider sometime in the next few months.

The Police Officers Association settled with the City effective March 28, 2016 for a three year period. The salary and benefit increases for this MOU are reflected in the draft budget.

## Conclusions

This has been a challenging budget due to the arrival of new staff and needed changes to the budget presentation to make it more user friendly and to reflect the improving economy and increased economic activity both on the commercial and residential side in Banning. The City is receiving inquiries on a regular basis for commercial, mixed use and residential developments. We expect this to continue.

Finally, I would like to acknowledge the incredibly hard work and cooperation of the Administrative Services Department staff and department heads. In particular, I would like to thank Rochelle Clayton, both Deputy City Manager and Administrative Services Director for working so synergistically with the City Manager on creating a more concise, transparent and more informative budget. Staff has significantly changed the budget presentation due to the reorganization of some City services and the addition of much needed staffing and will be making improvements next fiscal year that will better explain the direct relationship between revenue and expenditure accounts.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Michael K. Rock", with a long horizontal flourish extending to the right.

Michael Rock  
City Manager



CITY OF BANNING  
**Fund Summary Status**  
**FY17 Projections**  
**FY 2016-17**

#	FUND NAME	(1) Est. Available Resources June 30, 2016	(2) FY 2016-17 Adjusted Revenue	(3) FY 2016-17 Adjusted Expenditures	(4) Proj. YTD Gain/(Loss) (Col. 2-3)	(5) Proj. Balance @ June 30, 2017 (Col. 1+4)
<b>Governmental Funds</b>						
001	General	7,166,330	16,003,437	15,901,329	102,108	7,268,438
	<b>Sub-Total</b>	<b>7,166,330</b>	<b>16,003,437</b>	<b>15,901,329</b>	<b>102,108</b>	<b>7,268,438</b>
<b>Special Revenue Funds</b>						
002	Developer Deposit Fund	-	35,000	35,000	-	-
003	Riverside County MOU	67,686	505,612	499,705	5,907	73,593
005	SA Administration Fund	373,840	250,000	30,665	219,335	593,175
100	Gas Tax Street	170,420	796,785	829,916	(33,131)	137,289
101	Measure A Street	1,074,873	571,200	546,000	25,200	1,100,073
103	SB300 Street Improvement	57,003	200	-	200	57,203
104	Article 3 - Sidewalk Construction	13,342	-	-	-	13,342
110	C.D.B.G.	1	-	-	-	1
111	Landscape Maintenance Assmt. Dist.#1	278,529	137,221	284,386	(147,165)	131,364
132	Air Quality Improvement	33,429	35,300	3,000	32,300	65,729
140	Asset Forfeiture	2,517	-	-	-	2,517
148	Supplemental Law Enforcement	100,131	-	-	-	100,131
149	Public Safety - Sales Tax	-	-	-	-	-
150	State Park Bond Act	940	-	-	-	940
190	Housing Authority Fund	20	-	-	-	20
200	Special Donations	21,078	8,000	8,000	-	21,078
201	Senior Center Activities	37,610	7,900	13,600	(5,700)	31,910
202	Animal Control Reserve	4,939	-	-	-	4,939
203	Police Volunteer	4	1,500	1,500	-	4
300	City Hall COP Debt Service*	4,299	437,000	437,000	-	4,299
360	Sun Lakes CFD #86-1	35,284	60	-	60	35,344
365	Wilson Street #91-1 Assessment Debt	52,951	120	-	120	53,071
370	Area Police Computer	16,040	75,655	90,605	(14,950)	1,090
375	Fair Oaks #2004-1 Debt Service	197,711	199,960	199,960	-	197,711
376	Cameo Homes	46,147	120	-	120	46,267
	<b>Sub-Total</b>	<b>2,588,794</b>	<b>3,061,633</b>	<b>2,979,337</b>	<b>82,296</b>	<b>2,671,090</b>

CITY OF BANNING  
**Fund Summary Status**  
**FY17 Projections**  
**FY 2016-17**

#	FUND NAME	(1) Est. Available Resources June 30, 2016	(2) FY 2016-17 Adjusted Revenue	(3) FY 2016-17 Adjusted Expenditures	(4) Proj. YTD Gain/(Loss) (Col. 2-3)	(5) Proj. Balance @ June 30, 2017 (Col. 1+4)
<b><i>Capital Improvement Funds</i></b>						
400	Police Facilities Development	11,812	25	-	25	11,837
410	Fire Facility Development	951,003	1,600	-	1,600	952,603
420	Traffic Control Facility	316,129	950	-	950	317,079
421	Ramsey/Highland Home Traffic Signal	81,309	150	-	150	81,459
430	General Facilities	377,269	800	50,000	(49,200)	328,069
441	Sunset Grade Separation Fund	-	229,189	229,189	-	-
444	Wilson Median	380,471	700	-	700	381,171
451	Park Development	181,423	2,205	66,800	(64,595)	116,828
470	Capital Improvement Fund	518,872	50	-	50	518,922
<b>Sub-Total</b>		<b>2,818,288</b>	<b>235,669</b>	<b>345,989</b>	<b>(110,320)</b>	<b>2,707,968</b>
<b><i>Banning Utility Authority</i></b>						
660	Water Operations	9,582,969	8,043,400	8,686,373	(642,973)	8,939,996
661	Water Capital Facility Fee	1,676,613	104,000	750,000	(646,000)	1,030,613
663	BUA Water Capital Project Fund	1,755,996	2,900	550,000	(547,100)	1,208,896
669	BUA Water Debt Service Fund	84,594	1,612,384	1,613,484	(1,100)	83,494
<b>Water Subtotal</b>		<b>13,100,172</b>	<b>9,762,684</b>	<b>11,599,857</b>	<b>(1,837,173)</b>	<b>11,262,999</b>
680	Wastewater Operations	1,417,889	3,202,104	3,419,002	(216,898)	1,200,991
681	Wastewater Capital Facility Fees	9,715,712	90,000	125,000	(35,000)	9,680,712
683	BUA WWtr Capital Project Fund	2,931,283	1,300	250,000	(248,700)	2,682,583
685	State Revolving Loan	776,519	302,000	292,691	9,309	785,828
689	BUA Wastewater Debt Service Fund	177,612	395,414	394,914	500	178,112
<b>Wastewater Subtotal</b>		<b>15,019,015</b>	<b>3,990,818</b>	<b>4,481,607</b>	<b>(490,789)</b>	<b>14,528,226</b>
662	Irrigation Water	3,053,357	2,500	-	2,500	3,055,857
682	Wastewater Tertiary	432,914	362,500	-	362,500	795,414
<b>Reclaimed Water Subtotal</b>		<b>3,486,271</b>	<b>365,000</b>	<b>-</b>	<b>365,000</b>	<b>3,851,271</b>
<b>Sub-Total</b>		<b>31,605,458</b>	<b>14,118,502</b>	<b>16,081,464</b>	<b>(1,962,962)</b>	<b>29,642,496</b>

CITY OF BANNING  
Fund Summary Status  
FY17 Projections  
FY 2016-17

#	FUND NAME	(1) Est. Available Resources June 30, 2016	(2) FY 2016-17 Adjusted Revenue	(3) FY 2016-17 Adjusted Expenditures	(4) Proj. YTD Gain/(Loss) (Col. 2-3)	(5) Proj. Balance @ June 30, 2017 (Col. 1+4)
<b>Enterprise Funds</b>						
600	Airport	86,492	138,750	136,285	2,465	88,957
610	Transit Operations	1,583	1,732,000	1,696,034	35,966	37,549
690	Refuse	830,532	3,293,750	3,350,020	(56,270)	774,262
	<b>Subtotal</b>	<b>918,607</b>	<b>5,164,500</b>	<b>5,182,339</b>	<b>(17,839)</b>	<b>900,768</b>
670	Electric Operations	12,571,587	33,123,000	33,181,327	(58,327)	12,513,260
672	Rate Stability	6,268,242	233,038	-	233,038	6,501,280
673	Electric Improvement	4,628,311	15,150	3,330,000	(3,314,850)	1,313,461
674	Elec Rev Bond Project Fund	2,363,704	3,050	900,000	(896,950)	1,466,754
675	Public Benefit Fund	625,195	784,250	795,787	(11,537)	613,658
678	Elec Rev Bond Debt Service	300,096	2,424,394	2,424,994	(600)	299,496
	<b>Electric Subtotal</b>	<b>26,757,135</b>	<b>36,582,882</b>	<b>40,632,108</b>	<b>(4,049,226)</b>	<b>22,707,909</b>
	<b>Sub-Total</b>	<b>27,675,742</b>	<b>41,747,382</b>	<b>45,814,447</b>	<b>(4,067,065)</b>	<b>23,608,677</b>
<b>Internal Service Funds</b>						
700	Risk Management Fund	1,515,721	1,896,125	2,369,770	(473,645)	1,042,076
702	Fleet Maintenance	636,693	967,021	1,305,405	(338,384)	298,309
703	Information Systems Services	69,998	621,862	621,562	300	70,298
761	Utility Billing Administration	166,244	2,294,119	2,294,119	-	166,244
	<b>Sub-Total</b>	<b>2,388,656</b>	<b>5,779,127</b>	<b>6,590,856</b>	<b>(811,729)</b>	<b>1,576,927</b>
<b>Successor Agency Funds</b>						
805	Redevelopment Obligation Retirement Fund	2,041,571	4,093,876	4,091,890	1,986	2,043,557
810	Successor Housing Agency	334,761	1,024,893	3,605	1,021,288	1,356,049
830	Debt Service Fund	18,133	3,920,268	3,854,292	65,976	84,109
850	Successor Agency	62,594	-	37,313	(37,313)	25,281
855	2007 TABS Bond Proceeds	5,496,139	4,313	5,500,452	(5,496,139)	-
856	2003 TABS Bond Proceeds	306,790	33,274	340,064	(306,790)	-
857	2003 TABS Bond Proceeds Low/Mod	534,601	900	-	900	535,501
	<b>Sub-Total</b>	<b>8,794,589</b>	<b>9,077,524</b>	<b>13,827,616</b>	<b>(4,750,092)</b>	<b>4,044,497</b>
	<b>GRAND TOTAL ALL FUNDS</b>	<b>83,037,857</b>	<b>90,023,274</b>	<b>101,541,038</b>	<b>(11,517,764)</b>	<b>71,520,093</b>

CITY OF BANNING  
*Fund Summary Status*  
**FY18 Projections**  
**FY 2017-18**

#	FUND NAME	(1) Est. Available Resources June 30, 2017	(2) FY 2017-18 Adjusted Revenue	(3) FY 2017-18 Adjusted Expenditures	(4) Proj. YTD Gain/(Loss) (Col. 2-3)	(5) Proj. Balance @ June 30, 2018 (Col. 1+4)
<b><i>Governmental Funds</i></b>						
001	General	7,268,438	16,354,002	16,385,893	(31,891)	7,236,547
	<b>Sub-Total</b>	<b>7,268,438</b>	<b>16,354,002</b>	<b>16,385,893</b>	<b>(31,891)</b>	<b>7,236,547</b>
<b><i>Special Revenue Funds</i></b>						
002	Developer Deposit Fund	-	35,000	35,000	-	-
003	Riverside County MOU	73,593	510,617	531,086	(20,469)	53,124
005	SA Administration Fund	593,175	250,000	20,835	229,165	822,340
100	Gas Tax Street	137,289	796,785	867,102	(70,317)	66,972
101	Measure A Street	1,100,073	582,200	1,325,385	(743,185)	356,888
103	SB300 Street Improvement	57,203	200	-	200	57,403
104	Article 3 - Sidewalk Construction	13,342	-	-	-	13,342
110	C.D.B.G.	1	-	-	-	1
111	Landscape Maintenance Assmt. Dist.#1	131,364	139,721	112,700	27,021	158,385
132	Air Quality Improvement	65,729	37,300	3,000	34,300	100,029
140	Asset Forfeiture	2,517	-	-	-	2,517
148	Supplemental Law Enforcement	100,131	-	-	-	100,131
149	Public Safety - Sales Tax	-	-	-	-	-
150	State Park Bond Act	940	-	-	-	940
190	Housing Authority Fund	20	-	-	-	20
200	Special Donations	21,078	8,000	8,000	-	21,078
201	Senior Center Activities	31,910	7,900	13,600	(5,700)	26,210
202	Animal Control Reserve	4,939	-	-	-	4,939
203	Police Volunteer	4	1,500	1,500	-	4
300	City Hall COP Debt Service*	4,299	437,000	437,000	-	4,299
360	Sun Lakes CFD #86-1	35,344	60	-	60	35,404
365	Wilson Street #91-1 Assessment Debt	53,071	120	-	120	53,191
370	Area Police Computer	1,090	51,545	51,495	50	1,140
375	Fair Oaks #2004-1 Debt Service	197,711	201,660	201,660	-	197,711
376	Cameo Homes	46,267	120	-	120	46,387
	<b>Sub-Total</b>	<b>2,671,090</b>	<b>3,059,728</b>	<b>3,608,363</b>	<b>(548,635)</b>	<b>2,122,455</b>



CITY OF BANNING  
**Fund Summary Status**  
**FY18 Projections**  
**FY 2017-18**

#	FUND NAME	(1) Est. Available Resources June 30, 2017	(2) FY 2017-18 Adjusted Revenue	(3) FY 2017-18 Adjusted Expenditures	(4) Proj. YTD Gain/(Loss) (Col. 2-3)	(5) Proj. Balance @ June 30, 2018 (Col. 1+4)
<b><i>Capital Improvement Funds</i></b>						
400	Police Facilities Development	11,837	25	-	25	11,862
410	Fire Facility Development	952,603	1,600	-	1,600	954,203
420	Traffic Control Facility	317,079	950	-	950	318,029
421	Ramsey/Highland Home Traffic Signal	81,459	150	-	150	81,609
430	General Facilities	328,069	800	-	800	328,869
441	Sunset Grade Separation Fund	-	-	-	-	-
444	Wilson Median	381,171	700	-	700	381,871
451	Park Development	116,828	2,205	119,033	(116,828)	-
470	Capital Improvement Fund	518,922	50	-	50	518,972
<b>Sub-Total</b>		<b>2,707,968</b>	<b>6,480</b>	<b>119,033</b>	<b>(112,553)</b>	<b>2,595,415</b>
<b><i>Banning Utility Authority</i></b>						
660	Water Operations	8,939,996	8,644,850	10,341,572	(1,696,722)	7,243,274
661	Water Capital Facility Fee	1,030,613	41,000	1,071,613	(1,030,613)	-
663	BUA Water Capital Project Fund	1,208,896	2,900	300,000	(297,100)	911,796
669	BUA Water Debt Service Fund	83,494	1,807,596	1,808,696	(1,100)	82,394
<b>Water Subtotal</b>		<b>11,262,999</b>	<b>10,496,346</b>	<b>13,521,881</b>	<b>(3,025,535)</b>	<b>8,237,464</b>
680	Wastewater Operations	1,200,991	3,222,104	3,144,474	77,630	1,278,621
681	Wastewater Capital Facility Fees	9,680,712	38,000	825,000	(787,000)	8,893,712
683	BUA WWtr Capital Project Fund	2,682,583	1,300	1,500,000	(1,498,700)	1,183,883
685	State Revolving Loan	785,828	302,000	292,389	9,611	795,439
689	BUA Wastewater Debt Service Fund	178,112	393,598	393,098	500	178,612
<b>Wastewater Subtotal</b>		<b>14,528,226</b>	<b>3,957,002</b>	<b>6,154,961</b>	<b>(2,197,959)</b>	<b>12,330,267</b>
662	Irrigation Water	3,055,857	2,500	75,000	(72,500)	2,983,357
682	Wastewater Tertiary	795,414	362,500	-	362,500	1,157,914
<b>Reclaimed Water Subtotal</b>		<b>3,851,271</b>	<b>365,000</b>	<b>75,000</b>	<b>290,000</b>	<b>4,141,271</b>
<b>Sub-Total</b>		<b>29,642,496</b>	<b>14,818,348</b>	<b>19,751,842</b>	<b>(4,933,494)</b>	<b>24,709,002</b>

CITY OF BANNING  
Fund Summary Status  
FY18 Projections  
FY 2017-18

#	FUND NAME	(1) Est. Available Resources June 30, 2017	(2) FY 2017-18 Adjusted Revenue	(3) FY 2017-18 Adjusted Expenditures	(4) Proj. YTD Gain/(Loss) (Col. 2-3)	(5) Proj. Balance @ June 30, 2018 (Col. 1+4)
<b>Enterprise Funds</b>						
600	Airport	88,957	178,950	184,930	(5,980)	82,977
610	Transit Operations	37,549	1,762,687	1,800,236	(37,549)	-
690	Refuse	774,262	3,294,000	3,356,047	(62,047)	712,215
	<b>Subtotal</b>	<b>900,768</b>	<b>5,235,637</b>	<b>5,341,213</b>	<b>(105,576)</b>	<b>795,192</b>
670	Electric Operations	12,513,260	31,773,000	30,635,693	1,137,307	13,650,567
672	Rate Stability	6,501,280	10,000	106,389	(96,389)	6,404,891
673	Electric Improvement	1,313,461	121,539	1,435,000	(1,313,461)	-
674	Elec Rev Bond Project Fund	1,466,754	688,050	2,150,000	(1,461,950)	4,804
675	Public Benefit Fund	613,658	784,250	799,879	(15,629)	598,029
678	Elec Rev Bond Debt Service	299,496	2,423,190	2,423,790	(600)	298,896
	<b>Electric Subtotal</b>	<b>22,707,909</b>	<b>35,800,029</b>	<b>37,550,751</b>	<b>(1,750,722)</b>	<b>20,957,187</b>
	<b>Sub-Total</b>	<b>23,608,677</b>	<b>41,035,666</b>	<b>42,891,964</b>	<b>(1,856,298)</b>	<b>21,752,379</b>
<b>Internal Service Funds</b>						
700	Risk Management Fund	1,042,076	1,843,030	2,355,542	(512,512)	529,564
702	Fleet Maintenance	298,309	1,309,847	1,308,597	1,250	299,559
703	Information Systems Services	70,298	634,571	634,271	300	70,598
761	Utility Billing Administration	166,244	2,321,213	2,321,213	-	166,244
	<b>Sub-Total</b>	<b>1,576,927</b>	<b>6,108,661</b>	<b>6,619,623</b>	<b>(510,962)</b>	<b>1,065,965</b>
<b>Successor Agency Funds</b>						
805	Redevelopment Obligation Retirement Fund	2,043,557	4,086,472	4,086,472	-	2,043,557
810	Successor Housing Agency	1,356,049	968,715	3,713	965,002	2,321,051
830	Debt Service Fund	84,109	3,867,557	3,795,722	71,835	155,944
850	Successor Agency	25,281	-	-	-	25,281
855	2007 TABS Bond Proceeds	-	4,313	-	4,313	4,313
856	2003 TABS Bond Proceeds	-	33,274	-	33,274	33,274
857	2003 TABS Bond Proceeds Low/Mod	535,501	900	-	900	536,401
	<b>Sub-Total</b>	<b>4,044,497</b>	<b>8,961,231</b>	<b>7,885,907</b>	<b>1,075,324</b>	<b>5,119,821</b>
	<b>GRAND TOTAL ALL FUNDS</b>	<b>71,520,093</b>	<b>90,344,116</b>	<b>97,262,625</b>	<b>(6,918,509)</b>	<b>64,601,584</b>

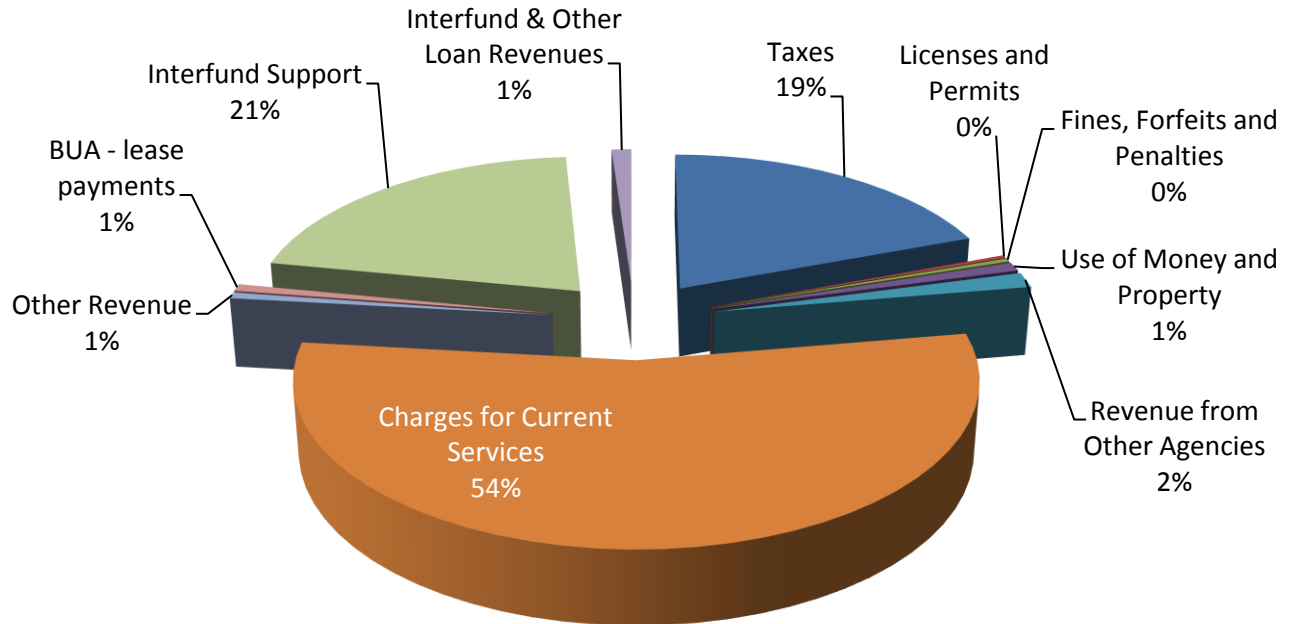
City of Banning  
**Total City Revenues By Category and Fund**

Category	Actual 2015-16 (thru Feb)	Adjusted 2015-16	Projected 2016-17	Projected 2017-18
Taxes	9,400,357	16,174,919	17,023,982	17,463,992
Licenses and Permits	231,954	215,500	252,070	269,511
Fines, Forfeits and Penalties	178,345	272,950	309,150	311,285
Use of Money and Property	862,673	814,403	806,342	796,040
Revenue from Other Agencies	1,139,213	4,712,141	1,386,897	1,382,102
Charges for Current Services	39,225,173	47,103,485	49,801,433	49,106,921
Other Revenue	544,653	2,703,265	913,446	557,644
BUA - lease payments	651,000	651,000	651,000	651,000
Interfund Support	13,075,814	23,240,460	17,832,366	18,814,409
Interfund & Other Loan Revenues	15,713	326,650	1,046,588	991,212
<b>Total</b>	<b>65,324,895</b>	<b>96,214,773</b>	<b>90,023,274</b>	<b>90,344,116</b>

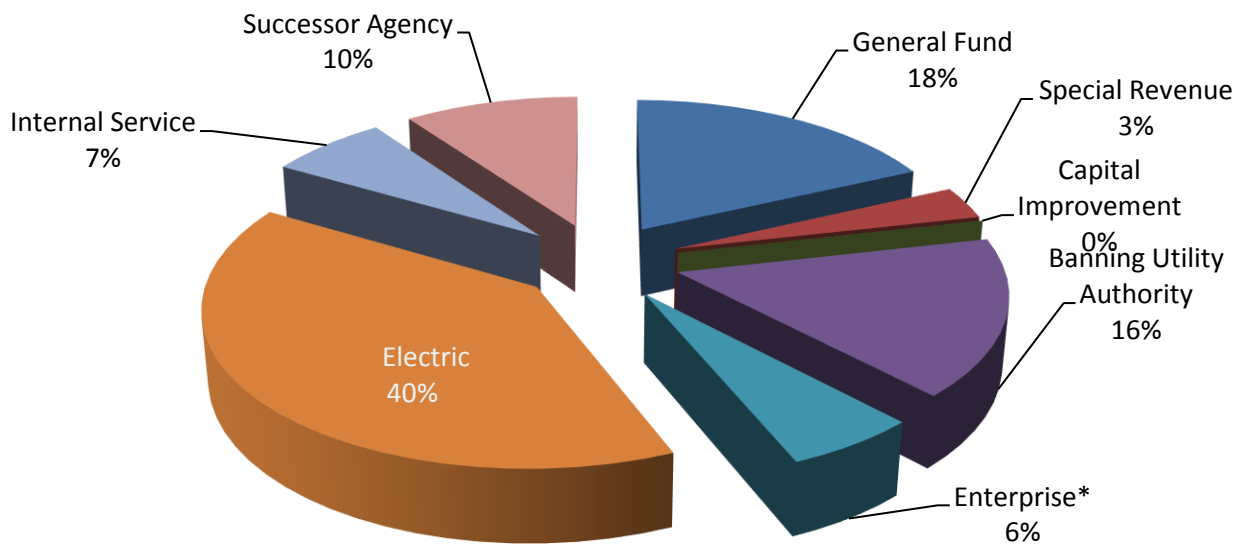
Funds	Actual 2015-16 (thru Feb)	Adjusted 2015-16	Projected 2016-17	Projected 2017-18
General Fund	10,302,761	15,625,421	16,003,437	16,354,002
Special Revenue	2,305,999	4,799,888	3,061,633	3,059,728
Capital Improvement	5,911	2,093,852	235,669	6,480
Banning Utility Authority	12,513,519	18,927,042	14,118,502	14,818,348
Enterprise*	4,540,149	6,782,432	5,164,500	5,235,637
Electric	25,902,063	34,526,856	36,582,882	35,800,029
Internal Service	5,158,958	6,304,174	5,779,127	6,108,661
Successor Agency	4,595,535	7,155,108	9,077,524	8,961,231
<b>Total</b>	<b>65,324,895</b>	<b>96,214,773</b>	<b>90,023,274</b>	<b>90,344,116</b>

\*Electric Utility Funds are not calculated in these totals.

City of Banning  
Fiscal year 2016-17  
**Total Revenue All Funds = \$90,023,274**  
**Revenue by Category - All Funds**



**Revenue by Fund - All Funds**





## City of Banning

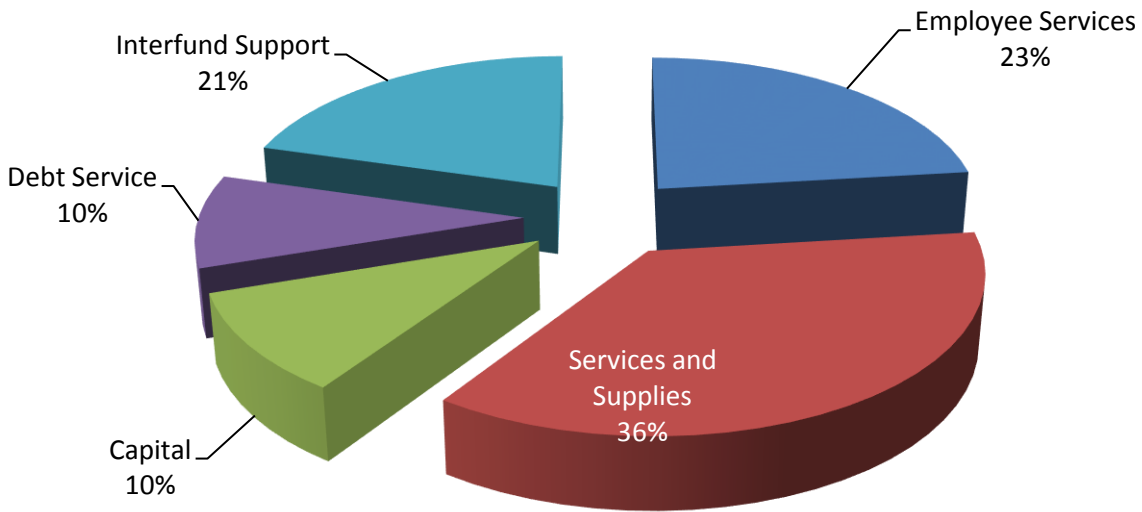
Category	Actual 2015-16 (thru Feb)	Adjusted 2015-16	Projected 2016-17	Projected 2017-18
Employee Services	14,162,603	18,559,285	21,766,392	22,508,611
Services and Supplies	24,826,995	35,927,049	37,210,111	35,400,785
Capital	5,530,749	27,312,576	14,397,676	10,051,462
Debt Service	5,299,335	8,841,707	9,200,760	9,335,780
Interfund Support	14,184,193	24,373,986	18,966,099	19,965,987
<b>Total</b>	<b>64,003,875</b>	<b>115,014,603</b>	<b>101,541,038</b>	<b>97,262,625</b>

<b>Budgeted Personnel</b>	<b>166.4</b>	<b>174.28</b>	<b>179.36</b>	<b>179.36</b>
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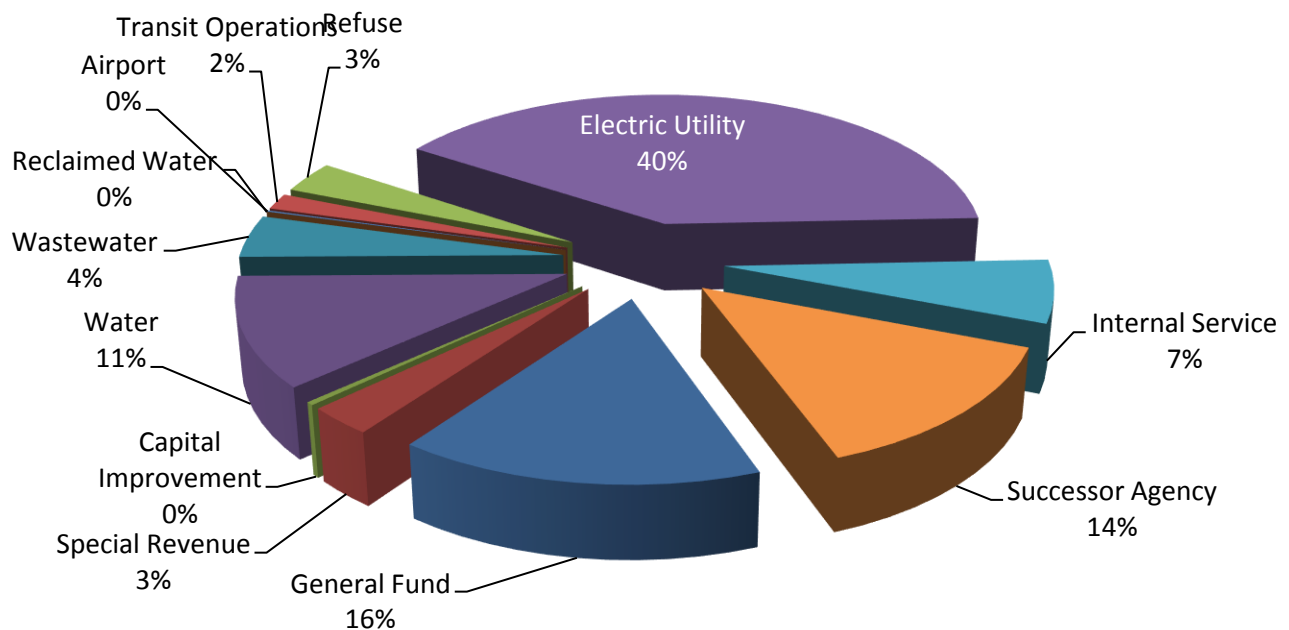
Funds	Actual 2015-16 (thru Feb)	Adjusted 2015-16	Projected 2016-17	Projected 2017-18
General Fund	10,908,922	15,249,591	15,901,329	16,385,893
Special Revenue	2,667,290	5,278,219	2,979,337	3,608,363
Capital Improvement	2,575	309,105	345,989	119,033
Banning Utility Authority	11,234,849	27,067,921	16,081,464	19,751,842
Enterprise*	4,470,204	6,658,426	5,182,339	5,341,213
Electric	24,863,872	45,364,987	40,632,108	37,550,751
Internal Service	4,447,204	6,325,209	6,590,856	6,619,623
Successor Agency	5,408,959	8,761,145	13,827,616	7,885,907
<b>Total</b>	<b>64,003,875</b>	<b>115,014,603</b>	<b>101,541,038</b>	<b>97,262,625</b>

\*Electric Utility Funds are not calculated in these totals.

City of Banning  
Fiscal year 2016-17  
**Total Expenditures All Funds = \$101,541,038**  
**Expenditure by Category - All Funds**



**Expenditures by Fund - All Funds**



City of Banning  
**Other Funds Revenue Summary**

Fund #	Description	Actual 2015-16 (thru Feb)	Adjusted 2015-16	Projected 2016-17	Projected 2017-18
<b><u>SPECIAL REVENUE FUNDS</u></b>					
002	Developer Deposits - Community Dev.	296,727	449,095	35,000	35,000
003	County of Riverside - Police MOU	-	550,690	505,612	510,617
005	Successor Agency Administration	250,658	250,000	250,000	250,000
100	Gas Tax	638,396	1,270,761	796,785	796,785
101	Measure A Street	334,681	719,200	571,200	582,200
103	SB300 Street Improvement	172	200	200	200
104	Article 3 - Sidewalk Construction	-	25	-	-
110	C.D.B.G.	455	448,112	-	-
111	Landscape Maintenance Assmt. Dist.#1	77,276	137,129	137,221	139,721
132	Air Quality	18,753	60,300	35,300	37,300
140	Asset Forfeiture	6	-	-	-
148	Supplemental Law Enforcement	81,579	200,392	-	-
149	Public Safety - Sales Tax	-	-	-	-
150	State Park Bond Act	2	-	-	-
190	Housing Authority Fund	-	-	-	-
200	Special Donations	10,200	8,700	8,000	8,000
201	Senior Center Activities	5,234	7,765	7,900	7,900
202	Animal Control Reserve	12	5	-	-
203	Police Volunteer	3	1,505	1,500	1,500
300	City Hall COP Debt Service	437,005	437,000	437,000	437,000
360	Sun Lakes CFD #86-1	85	60	60	60
365	Assessment Dist - #91-1 Wilson St. Debt	138	50	120	120
370	Area Police Computer	48,957	53,525	75,655	51,545
375	Fair Oaks 2004-1 Debt Service	105,549	205,274	199,960	201,660
376	Cameo Homes	111	100	120	120
<b><i>Special Revenue Funds</i></b>		<b><i>2,305,999</i></b>	<b><i>4,799,888</i></b>	<b><i>3,061,633</i></b>	<b><i>3,059,728</i></b>

City of Banning  
**Other Funds Revenue Summary**

Fund #	Description	Actual 2015-16 (thru Feb)	Adjusted 2015-16	Projected 2016-17	Projected 2017-18
<b><u>CAPITAL IMPROVEMENT FUNDS</u></b>					
400	Police Facilities Development	28	50	25	25
410	Fire Facility Development	2,284	1,500	1,600	1,600
420	Traffic Control Facility	1,060	1,000	950	950
421	Ramsey & Highland Home Traffic Signal	195	150	150	150
430	General Facilities	1,050	800	800	800
441	Sunset Grade Separation Fund	-	2,049,802	229,189	-
444	Wilson Median	913	700	700	700
451	Park Development	342	39,550	2,205	2,205
470	Capital Improvement Funds	39	300	50	50
<b><i>Capital Improvement Funds</i></b>		<b><i>5,911</i></b>	<b><i>2,093,852</i></b>	<b><i>235,669</i></b>	<b><i>6,480</i></b>
<b><u>BANNING UTILITY AUTHORITY</u></b>					
660	Water Operations	7,232,634	8,518,072	8,043,400	8,644,850
661	Water Capital Facility Fee	10,005	16,232	104,000	41,000
663	BUA Water Capital Project Fund	652	2,900	2,900	2,900
669	BUA Water Debt Service Fund	1,705,411	1,706,326	1,612,384	1,807,596
<b><i>Water Subtotal</i></b>		<b><i>8,948,702</i></b>	<b><i>10,243,530</i></b>	<b><i>9,762,684</i></b>	<b><i>10,496,346</i></b>
680	Wastewater Operations	2,590,466	3,212,104	3,202,104	3,222,104
681	Wastewater Capital Facility Fees	28,247	24,235	90,000	38,000
683	BUA Wastewater Capital Project Fund	1,174	1,300	1,300	1,300
685	State Revolving Loan	251,741	301,275	302,000	302,000
689	BUA Wastewater Debt Service Fund	399,117	399,139	395,414	393,598
<b><i>Wastewater Subtotal</i></b>		<b><i>3,270,745</i></b>	<b><i>3,938,053</i></b>	<b><i>3,990,818</i></b>	<b><i>3,957,002</i></b>
662	Irrigation Water	3,118	4,382,959	2,500	2,500
682	Wastewater Tertiary	290,954	362,500	362,500	362,500
<b><i>Reclaimed Water Subtotal</i></b>		<b><i>294,072</i></b>	<b><i>4,745,459</i></b>	<b><i>365,000</i></b>	<b><i>365,000</i></b>
<b><i>Banning Utility Authority</i></b>		<b><i>12,513,519</i></b>	<b><i>18,927,042</i></b>	<b><i>14,118,502</i></b>	<b><i>14,818,348</i></b>

City of Banning  
**Other Funds Revenue Summary**

Fund #	Description	Actual 2015-16 (thru Feb)	Adjusted 2015-16	Projected 2016-17	Projected 2017-18
<b><u>ENTERPRISE FUNDS</u></b>					
600	Airport	133,149	272,320	138,750	178,950
610	Transit Operations	1,646,397	3,194,612	1,732,000	1,762,687
690	Refuse	2,760,603	3,315,500	3,293,750	3,294,000
	<i>Subtotal</i>	<i>4,540,149</i>	<i>6,782,432</i>	<i>5,164,500</i>	<i>5,235,637</i>
670	Electric Operations	24,901,767	29,633,295	33,123,000	31,773,000
672	Rate Stability	15,052	10,000	233,038	10,000
673	Electric Improvement	16,082	63,141	15,150	121,539
674	2007 Electric Bond Project Fund	665	1,477,057	3,050	688,050
675	Public Benefit Fund	634,850	791,375	784,250	784,250
678	2007 Electric Debt Service Fund	333,647	2,551,988	2,424,394	2,423,190
	<i>Electric Subtotal</i>	<i>25,902,063</i>	<i>34,526,856</i>	<i>36,582,882</i>	<i>35,800,029</i>
	<b><i>Enterprise Funds</i></b>	<b><i>30,442,212</i></b>	<b><i>41,309,288</i></b>	<b><i>41,747,382</i></b>	<b><i>41,035,666</i></b>
<b><u>INTERNAL SERVICE FUNDS</u></b>					
700	Risk Management	2,249,646	2,769,752	1,896,125	1,843,030
702	Fleet Maintenance	927,977	1,134,078	967,021	1,309,847
703	Information Systems Services	378,493	454,168	621,862	634,571
761	Utility Billing Services	1,602,842	1,946,176	2,294,119	2,321,213
	<b><i>Internal Service Funds</i></b>	<b><i>5,158,958</i></b>	<b><i>6,304,174</i></b>	<b><i>5,779,127</i></b>	<b><i>6,108,661</i></b>
<b><u>SUCCESSOR AGENCY FUNDS</u></b>					
805	Redevelopment Obligation Retirement	1,607,959	3,649,209	4,093,876	4,086,472
810	Successor Housing Agency	76	305,475	1,024,893	968,715
830	Debt Service Fund	2,954,949	3,157,737	3,920,268	3,867,557
850	Successor Agency	518	3,000	-	-
855	Tax Allocation Bonds-2007 Tabs	2,900	5,813	4,313	4,313
856	Tax Allocation Bonds-2003 Tabs	27,849	32,974	33,274	33,274
857	Low\Mod Tax Alloc Bonds-2003 Tabs	1,284	900	900	900
860	Project Fund	-	-	-	-
	<b><i>Successor Agency Funds</i></b>	<b><i>4,595,535</i></b>	<b><i>7,155,108</i></b>	<b><i>9,077,524</i></b>	<b><i>8,961,231</i></b>
<b>Other Funds Grand Total</b>		<b>55,022,134</b>	<b>80,589,352</b>	<b>74,019,837</b>	<b>73,990,114</b>

City of Banning  
**Other Funds Expenditure Summary**

Fund #	Description	Actual 2015-16 (thru Feb)	Adjusted 2015-16	Projected 2016-17	Projected 2017-18
<b><u>SPECIAL REVENUE FUNDS</u></b>					
002	Developer Deposits - Community Dev.	308,323	449,095	35,000	35,000
003	County of Riverside - Police MOU	396,579	521,021	499,705	531,086
005	Successor Agency Administration	25	-	30,665	20,835
100	Gas Tax	797,923	1,389,980	829,916	867,102
101	Measure A Street	-	1,124,317	546,000	1,325,385
103	SB300 Street Improvement	-	-	-	-
104	Article 3 - Sidewalk Construction	-	-	-	-
110	C.D.B.G.	388,185	436,196	-	-
111	Landscape Maintenance Assmt. Dist.#1	75,203	130,227	284,386	112,700
132	Air Quality	-	303,620	3,000	3,000
140	Asset Forfeiture	-	-	-	-
148	Supplemental Law Enforcement	23,659	202,242	-	-
149	Public Safety - Sales Tax	-	-	-	-
150	State Park Bond Act	-	-	-	-
190	Housing Authority Fund	-	-	-	-
200	Special Donations	9,239	8,705	8,000	8,000
201	Senior Center Activities	10,036	16,650	13,600	13,600
202	Animal Control Reserve	-	-	-	-
203	Police Volunteer	176	2,681	1,500	1,500
300	City Hall COP Debt Service	435,691	437,000	437,000	437,000
360	Sun Lakes CFD #86-1	-	-	-	-
365	Assessment Dist - #91-1 Wilson St. Debt	-	-	-	-
370	Area Police Computer	21,506	53,475	90,605	51,495
375	Fair Oaks 2004-1 Debt Service	200,745	203,010	199,960	201,660
376	Cameo Homes	-	-	-	-
<b><i>Special Revenue Funds</i></b>		<b><i>2,667,290</i></b>	<b><i>5,278,219</i></b>	<b><i>2,979,337</i></b>	<b><i>3,608,363</i></b>

City of Banning  
**Other Funds Expenditure Summary**

Fund #	Description	Actual 2015-16 (thru Feb)	Adjusted 2015-16	Projected 2016-17	Projected 2017-18
<b><u>CAPITAL IMPROVEMENT FUNDS</u></b>					
400	Police Facilities Development	-	-	-	-
410	Fire Facility Development	-	-	-	-
420	Traffic Control Facility	-	125,730	-	-
421	Ramsey & Highland Home Traffic Signal	-	-	-	-
430	General Facilities	-	60,000	50,000	-
441	Sunset Grade Separation Fund	-	-	229,189	-
444	Wilson Median	-	-	-	-
451	Park Development	2,575	3,375	66,800	119,033
470	Capital Improvement Funds	-	120,000	-	-
<b><i>Capital Improvement Funds</i></b>		<b><i>2,575</i></b>	<b><i>309,105</i></b>	<b><i>345,989</i></b>	<b><i>119,033</i></b>
<b><u>BANNING UTILITY AUTHORITY</u></b>					
660	Water Operations	6,352,033	9,548,493	8,686,373	10,341,572
661	Water Capital Facility Fee	1,911	2,531,766	750,000	1,071,613
663	BUA Water Capital Project Fund	239,580	842,896	550,000	300,000
666	Water Participation CTF-86	-	-	-	-
667	Water Participation CTFS-8	-	-	-	-
669	BUA Water Debt Service Fund	1,540,534	1,704,761	1,613,484	1,808,696
	<i>Water Subtotal</i>	<i>8,134,058</i>	<i>14,627,916</i>	<i>11,599,857</i>	<i>13,521,881</i>
680	Wastewater Operations	2,367,552	3,410,130	3,419,002	3,144,474
681	Wastewater Capital Facility Fees	98,100	992,712	125,000	825,000
683	BUA Wastewater Capital Project Fund	-	334,858	250,000	1,500,000
685	State Revolving Loan	275,334	299,768	292,691	292,389
687	Water Participation CTFS-89	-	-	-	-
689	BUA Wastewater Debt Service Fund	359,805	398,639	394,914	393,098
	<i>Wastewater Subtotal</i>	<i>3,100,791</i>	<i>5,436,107</i>	<i>4,481,607</i>	<i>6,154,961</i>
662	Irrigation Water	-	2,623,439	-	75,000
682	Wastewater Tertiary	-	4,380,459	-	-
	<i>Reclaimed Water Subtotal</i>	<i>-</i>	<i>7,003,898</i>	<i>-</i>	<i>75,000</i>
<b><i>Banning Utility Authority</i></b>		<b><i>11,234,849</i></b>	<b><i>27,067,921</i></b>	<b><i>16,081,464</i></b>	<b><i>19,751,842</i></b>



City of Banning  
**Other Funds Expenditure Summary**

Fund #	Description	Actual 2015-16 (thru Feb)	Adjusted 2015-16	Projected 2016-17	Projected 2017-18
<b><u>ENTERPRISE FUNDS</u></b>					
600	Airport	203,781	256,398	136,285	184,930
610	Transit Operations	1,675,386	3,189,488	1,696,034	1,800,236
690	Refuse	2,591,037	3,212,540	3,350,020	3,356,047
	<i>Subtotal</i>	<i>4,470,204</i>	<i>6,658,426</i>	<i>5,182,339</i>	<i>5,341,213</i>
670	Electric Operations	20,265,605	29,768,679	33,181,327	30,635,693
672	Rate Stability	-	-	-	106,389
673	Electric Improvement	194,590	2,425,514	3,330,000	1,435,000
674	2007 Electric Bond Project Fund	3,538,669	9,842,286	900,000	2,150,000
675	Public Benefit Fund	522,520	778,320	795,787	799,879
678	2007 Electric Debt Service Fund	342,488	2,550,188	2,424,994	2,423,790
	<i>Electric Subtotal</i>	<i>24,863,872</i>	<i>45,364,987</i>	<i>40,632,108</i>	<i>37,550,751</i>
<b><i>Enterprise Funds</i></b>		<b><i>29,334,076</i></b>	<b><i>52,023,413</i></b>	<b><i>45,814,447</i></b>	<b><i>42,891,964</i></b>
<b><u>INTERNAL SERVICE FUNDS</u></b>					
700	Risk Management	1,650,882	2,570,862	2,369,770	2,355,542
702	Fleet Maintenance	864,970	1,198,481	1,305,405	1,308,597
703	Information Systems Services	411,000	470,542	621,562	634,271
761	Utility Billing Services	1,520,352	2,085,324	2,294,119	2,321,213
<b><i>Internal Service Funds</i></b>		<b><i>4,447,204</i></b>	<b><i>6,325,209</i></b>	<b><i>6,590,856</i></b>	<b><i>6,619,623</i></b>
<b><u>SUCCESSOR AGENCY FUNDS</u></b>					
805	Redevelopment Obligation Retirement	1,713,801	1,713,801	4,091,890	4,086,472
810	Successor Housing Agency	3,500	3,500	3,605	3,713
830	Debt Service Fund	2,178,013	3,293,405	3,854,292	3,795,722
850	Successor Agency	1,447,131	1,521,131	37,313	-
855	Tax Allocation Bonds-2007 Tabs	66,491	2,229,285	5,500,452	-
856	Tax Allocation Bonds-2003 Tabs	-	-	340,064	-
857	Low\Mod Tax Alloc Bonds-2003 Tabs	23	23	-	-
860	Project Fund	-	-	-	-
<b><i>Successor Agency Funds</i></b>		<b><i>5,408,959</i></b>	<b><i>8,761,145</i></b>	<b><i>13,827,616</i></b>	<b><i>7,885,907</i></b>
<b>Other Funds Grand Total</b>		<b>53,094,953</b>	<b>99,765,012</b>	<b>85,639,709</b>	<b>80,876,732</b>

City of Banning  
**General Fund Financial Overview**

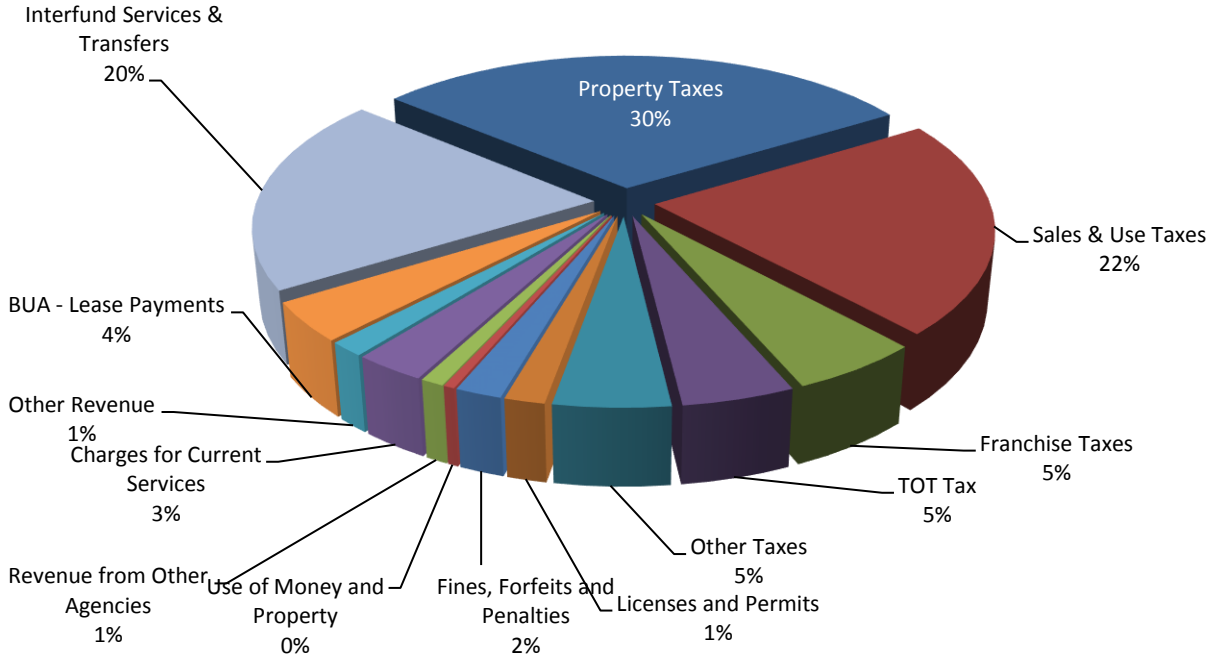
Description	Actual 2015-16 (thru Feb)	Adjusted 2015-16	Projected 2016-17	Projected 2017-18
General Fund Revenues By Category				
Taxes				
Property Taxes	2,599,577	4,479,212	4,708,780	4,939,069
Sales & Use Taxes	1,681,329	3,152,000	3,404,616	3,559,841
Franchise Taxes	614,575	869,475	875,000	886,000
TOT Tax	516,737	700,000	720,000	750,000
Other Taxes	617,011	909,866	770,800	776,500
<b>Taxes</b>	<b>6,029,229</b>	<b>10,110,553</b>	<b>10,479,196</b>	<b>10,911,410</b>
Licenses and Permits	231,954	215,500	252,070	269,511
Fines, Forfeits and Penalties	178,345	272,950	309,150	311,285
Use of Money and Property	62,662	68,450	75,600	76,100
Revenue from Other Agencies	213,908	598,835	155,900	155,900
Charges for Current Services	326,333	390,515	453,433	480,421
Other Revenue	130,650	213,000	234,288	240,575
BUA - Lease Payments	542,500	651,000	651,000	651,000
Interfund Services & Transfers	2,587,180	3,104,618	3,392,800	3,257,800
<b>Total</b>	<b>10,302,761</b>	<b>15,625,421</b>	<b>16,003,437</b>	<b>16,354,002</b>

Description	Actual 2015-16 (thru Feb)	Adjusted 2015-16	Projected 2016-17	Projected 2017-18
General Fund Expenditures By Department				
City Manager/Council/Econ. Dev.	368,221	509,273	593,568	589,500
City Attorney	350,620	420,739	269,945	227,694
City Clerk/Elections	78,233	98,399	125,581	86,362
Community Enhancement	10,000	40,620	60,000	60,000
TV Government Access	48,597	58,501	60,000	60,000
Financial Services	81,359	406,911	400,397	411,412
Human Resources	71,626	177,207	161,288	165,093
Police/Dispatch/Code Enforce.*	5,376,075	7,141,132	7,739,160	8,130,115
Fire Services	2,167,546	2,840,263	2,965,975	3,111,810
Community Development	749,920	1,039,674	954,281	978,352
Community Services	319,639	476,594	625,080	634,165
Public Works	357,636	766,717	953,458	845,634
Central Services/Debt	929,450	1,273,561	992,596	1,085,756
<b>Total</b>	<b>10,908,922</b>	<b>15,249,591</b>	<b>15,901,329</b>	<b>16,385,893</b>

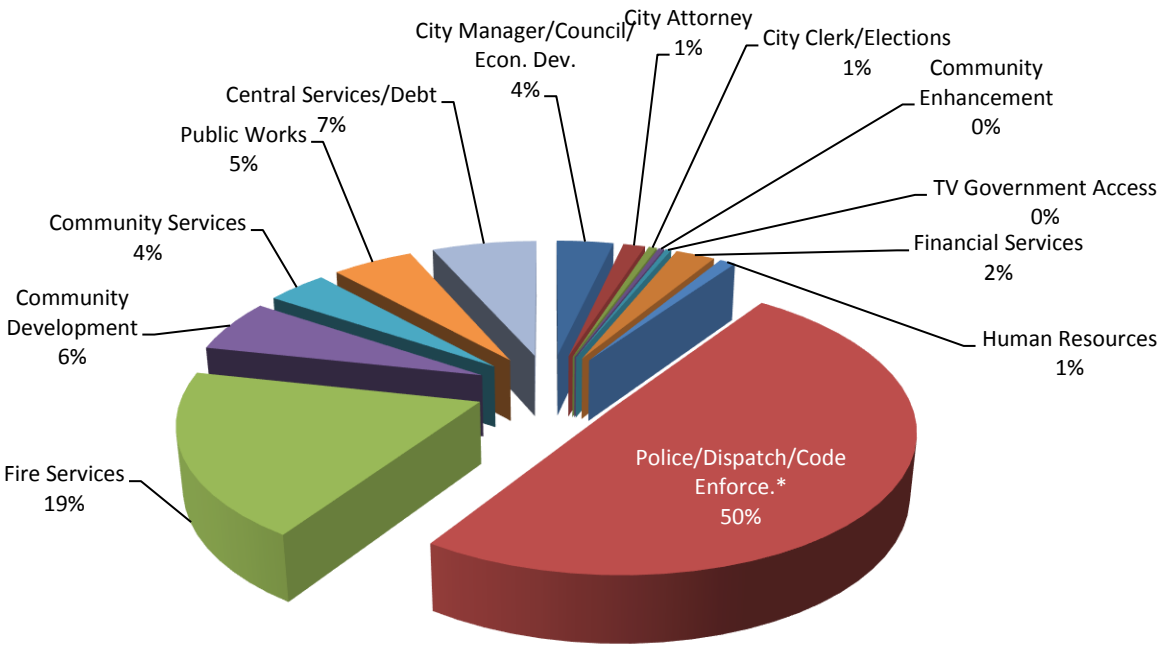
\*Prior to FY2014-15, Code Enforcement was managed by and grouped with Community Development

City of Banning  
Fiscal year 2016-17  
**General Fund Financial Overview**

**General Fund Revenues**  
**Total = \$16,003,437**



**General Fund Expenditures**  
**Total = \$15,901,329**

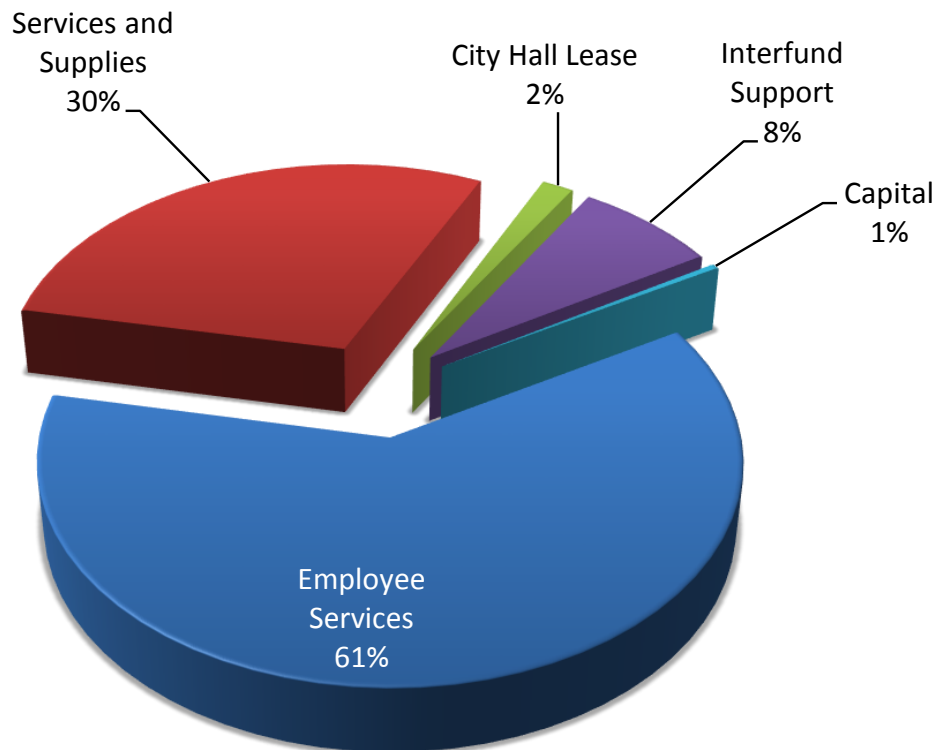


City of Banning  
**General Fund Expenditures By Category**

Category	Actual 16	2015- (thru Feb)	Adjusted 2015-16	Projected 2016-17	Projected 2017-18
Employee Services		7,237,756	8,252,085	9,640,510	10,072,420
Services and Supplies		3,702,328	4,809,588	4,717,060	4,752,445
City Hall Lease		269,995	269,995	269,990	269,990
Interfund Support		1,456,085	1,449,334	1,099,638	1,232,407
Capital		208,082	468,589	174,131	58,631
<b>Total</b>		<b>12,874,246</b>	<b>15,249,591</b>	<b>15,901,329</b>	<b>16,385,893</b>

\*Note: Contracted Fire Services is approximately \$2.5M per year and is included in Services and Supplies.

Fiscal year 2016-17  
**General Fund Expenditures By Category**  
**Total = \$15,901,329**



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City of Banning  
**Budgeted Positions Summary**

Description	Revised Adopted 2013-14	Revised Adopted 2014-15	Revised Adopted 2015-16	Projected 2016-17
<b>General Fund</b> Personnel By Department (Including Fire)				
City Manager/Council/Economic Dev.	6.37	6.57	6.57	5.08
City Clerk	1.83	1.83	1.83	1.70
Financial Services	6.45	6.45	8.45	8.45
Human Resources	1.15	0.95	1.06	1.07
Police/Dispatch/Code Enforce.*	39.85	41.45	45.00	46.00
Fire Services	1.00	1.00	0.00	0.00
Community Development	5.00	4.00	4.00	4.00
Community Services	5.73	5.96	8.01	8.86
Public Works	6.33	6.33	6.82	6.37
<b>Subtotal General Fund</b>	<b>73.71</b>	<b>74.54</b>	<b>81.75</b>	<b>81.53</b>
<b>Other Funds</b> Personnel By Department				
Streets	4.90	4.90	4.90	5.10
Airport	1.55	1.20	0.30	0.80
Transit	12.81	14.71	14.84	14.52
Water	15.17	15.20	15.25	16.34
Electric	22.50	26.73	27.73	29.20
Wastewater	5.42	5.36	5.41	6.12
Refuse	0.69	0.69	0.69	1.14
Insurance	1.56	1.56	1.90	1.82
City Attorney	Contracted	Contracted	Contracted	1.00
Fleet Maintenance	3.50	3.50	3.50	4.05
Information Systems Services	2.40	2.40	2.40	3.45
Utility Billing	9.63	9.63	9.63	11.31
Utility Billing - Meter Reading	4.20	5.00	5.00	5.00
Successor Agency	1.00	1.00	1.00	0.00
<b>Subtotal Other Funds</b>	<b>85.31</b>	<b>91.85</b>	<b>92.53</b>	<b>99.83</b>
<b>Total All Funds</b>	<b>159.02</b>	<b>166.40</b>	<b>174.28</b>	<b>181.36</b>
<b>TOTAL ALL FUNDS</b>	159.02	166.40	174.28	181.36
Less Part Time	10.02	10.40	11.28	11.36
Less Elected	7.00	7.00	7.00	7.00
<b>Full Time Employees</b>	<b>142.00</b>	<b>149.00</b>	<b>156.00</b>	<b>163.00</b>

\*Prior to FY2014-15, Code Enforcement was managed by and grouped with Community Development

City of Banning  
**Citywide Personnel Summary by Fund/Division**

Description	Revised Adopted <u>2013-14</u>	Revised Adopted <u>2014-15</u>	Revised Adopted <u>2015-16</u>	Projected <u>2016-17</u>
<b>GENERAL FUND</b>				
<b>CITY COUNCIL (1000)</b>				
Mayor	1.00	1.00	1.00	0.55
Mayor Pro Tem	1.00	1.00	1.00	0.55
Council Members	3.00	3.00	3.00	1.65
DIVISION TOTAL FTE	5.00	5.00	5.00	2.75
<b>CITY MANAGER (1200)</b>				
City Manager	0.69	0.79	0.79	0.30
Executive Assistant	0.69	0.79	0.00	0.00
Executive Assistant/Dep. City Clerk	0.00	0.00	0.79	0.79
DIVISION TOTAL FTE	1.37	1.57	1.57	1.09
<b>ECONOMIC DEVELOPMENT (1210)</b>				
City Manager	0.00	0.00	0.00	0.14
Economic Development Manager	0.00	0.00	0.00	1.00
Public Information Specialist	0.00	0.00	0.00	0.10
DIVISION TOTAL FTE	0.00	0.00	0.00	1.24
<b>HUMAN RESOURCES (1300)</b>				
Admin Services Director	0.20	0.20	0.20	0.20
Deputy HR Director	0.50	0.50	0.50	0.50
Executive Assistant	0.10	0.00	0.00	0.00
Human Resources Technician	0.25	0.25	0.25	0.25
P.T. Human Resources Technician	0.00	0.00	0.11	0.12
DIVISION TOTAL FTE	1.15	0.95	1.06	1.07
<b>CITY CLERK (1400)</b>				
City Clerk - Elected	1.00	1.00	1.00	1.00
Executive Assistant	0.83	0.83	0.83	0.70
DIVISION TOTAL FTE	1.83	1.83	1.83	1.70



City of Banning  
**Citywide Personnel Summary by Fund/Division**

Description	Revised Adopted <u>2013-14</u>	Revised Adopted <u>2014-15</u>	Revised Adopted <u>2015-16</u>	Projected <u>2016-17</u>
<b>FISCAL SERVICES (1900)</b>				
City Treasurer - Elected	1.00	1.00	1.00	1.00
Admin Services Director	0.20	0.20	0.20	0.20
Deputy Finance Director	0.50	0.50	0.50	0.50
Accountant II	0.50	0.50	0.50	0.50
Accountant	1.00	1.00	1.00	1.00
Payroll Coordinator	1.00	1.00	0.00	0.00
Accounting Specialist	0.00	0.00	2.00	2.00
Financial Services Specialist	1.25	1.25	1.25	1.25
DIVISION TOTAL FTE	5.45	5.45	6.45	6.45
<b>PURCHASING &amp; ACCOUNTS PAYABLE (1910)</b>				
Purchasing Manager	0.00	0.00	1.00	1.00
Financial Services Specialist	1.00	1.00	1.00	1.00
DIVISION TOTAL FTE	1.00	1.00	2.00	2.00
<b>POLICE (2200)</b>				
Police Chief	0.90	0.90	0.90	0.90
Police Captain	0.00	0.00	0.00	1.00
Police Lieutenant	2.00	2.00	2.00	1.00
Police Master Sergeant	1.00	1.00	1.00	1.00
Police Staff Sergeant	5.00	5.00	5.00	5.00
Corporal	3.00	3.00	3.00	3.00
Officer	10.00	10.00	12.00	13.00
Officer-School Resource Officer-BUSD	1.00	1.00	1.00	1.00
Officer-County MOU (003-2289)	4.00	4.00	4.00	4.00
Community Services Officer	0.00	0.00	0.00	1.00
Executive Secretary	0.25	0.00	0.00	0.00
Executive Assistant	0.00	0.00	1.00	1.00
Police Info Systems Technician	1.00	1.00	1.00	0.00
Police Assistant II	1.00	1.00	1.00	1.00
Police Assistant I	2.60	3.00	3.00	3.00
DIVISION TOTAL FTE	31.75	31.90	34.90	35.90
<b>DISPATCH (2210)</b>				
Police Chief	0.10	0.10	0.10	0.10
Lead Public Safety Dispatcher	2.00	2.00	2.00	2.00
Public Safety Dispatcher	6.00	6.00	6.00	6.00
DIVISION TOTAL FTE	8.10	8.10	8.10	8.10

City of Banning  
**Citywide Personnel Summary by Fund/Division**

Description	Revised Adopted <u>2013-14</u>	Revised Adopted <u>2014-15</u>	Revised Adopted <u>2015-16</u>	Projected <u>2016-17</u>
<b>FIRE (2400)</b>	Contract	Contract	Contract	Contract
Office Specialist	1.00	1.00	0.00	0.00
DIVISION TOTAL FTE	1.00	1.00	0.00	0.00
<b>BUILDING SAFETY (2700)</b>				
Community Development Director	0.60	0.60	0.60	0.60
Office Specialist	0.00	1.00	1.00	1.00
DIVISION TOTAL FTE	0.60	1.60	1.60	1.60
<b>CODE ENFORCEMENT (2740)</b>				
Code Compliance Officer	1.00	1.45	2.00	2.00
Office Specialist	1.00	0.00	0.00	0.00
DIVISION TOTAL FTE	2.00	1.45	2.00	2.00
<b>PLANNING (2800)</b>				
Community Development Director	0.40	0.40	0.40	0.40
Associate Planner	1.00	1.00	0.00	0.00
Sr. Planner	0.00	0.00	1.00	1.00
Development Project Coordinator	1.00	1.00	1.00	1.00
DIVISION TOTAL FTE	2.40	2.40	2.40	2.40
<b>ENGINEERING (3000)</b>				
Public Works Director	0.09	0.09	0.00	0.00
Public Works Director/City Engineer	0.00	0.00	0.09	0.09
City Engineer	0.24	0.24	0.00	0.00
Sr. Civil Engineer (PW)	0.00	0.00	0.24	0.24
Associate Engineer-Career PT	0.10	0.10	0.10	0.10
Executive Secretary	0.09	0.00	0.00	0.00
Public Works Analyst	0.00	0.09	0.00	0.00
Management Analyst	0.00	0.00	0.09	0.09
Public Works Inspector	0.25	0.25	0.25	0.25
DIVISION TOTAL FTE	0.77	0.77	0.77	0.77

City of Banning  
**Citywide Personnel Summary by Fund/Division**

Description	Revised Adopted <u>2013-14</u>	Revised Adopted <u>2014-15</u>	Revised Adopted <u>2015-16</u>	Projected <u>2016-17</u>
<b>BUILDING MAINTENANCE (3200)</b>				
Public Works Director	0.02	0.02	0.00	0.00
Public Works Director/City Engineer	0.00	0.00	0.02	0.02
Public Works Superintendent	0.12	0.12	0.12	0.15
Executive Secretary	0.14	0.00	0.00	0.00
Public Works Analyst	0.00	0.14	0.00	0.00
Management Analyst	0.00	0.00	0.14	0.14
P.T Airport Attendant	0.00	0.00	0.50	0.00
Building Maintenance Specialist	1.00	1.00	1.00	1.00
DIVISION TOTAL FTE	1.28	1.28	1.78	1.31
<b>PARKS (3600)</b>				
Public Works Superintendent	0.28	0.28	0.28	0.30
City Maintenance Worker	4.00	4.00	4.00	4.00
DIVISION TOTAL FTE	4.28	4.28	4.28	4.30
<b>RECREATION (4000)</b>				
Community Services Director	0.25	0.25	0.25	0.50
Community Services Manager	0.00	0.00	0.00	0.20
Executive Secretary	0.00	0.00	0.20	0.30
Office Specialist	0.50	0.50	0.00	0.00
Receptionist	0.00	0.00	0.40	0.40
Community Center Caretaker	0.20	0.20	0.20	0.25
Program Coordinator	0.38	0.38	0.38	0.50
Sports Spec.	0.00	0.00	0.45	0.45
Sr. Recreation Leader	0.45	0.45	0.45	0.45
Recreation Leaders	1.29	1.50	3.00	3.00
DIVISION TOTAL FTE	3.07	3.28	5.33	6.05
<b>AQUATICS (4010)</b>				
Community Center Caretaker	0.20	0.20	0.20	0.25
Pool Manager	0.17	0.17	0.17	0.20
Assistant Pool Manager	0.23	0.23	0.23	0.20
Lifeguards	1.00	1.02	1.02	1.03
Cashiers	0.49	0.49	0.49	0.38
DIVISION TOTAL FTE	2.09	2.11	2.11	2.06
<b>SENIOR CENTER (4050)</b>				
Community Center Caretaker	0.20	0.20	0.20	0.25
Program Coordinator	0.38	0.38	0.38	0.50
DIVISION TOTAL FTE	0.58	0.58	0.58	0.75
<b>TOTAL GENERAL FUND</b>	<b>73.71</b>	<b>74.54</b>	<b>81.75</b>	<b>81.53</b>

City of Banning  
**Citywide Personnel Summary by Fund/Division**

Description	Revised Adopted <u>2013-14</u>	Revised Adopted <u>2014-15</u>	Revised Adopted <u>2015-16</u>	Projected <u>2016-17</u>
<b><u>OTHER FUNDS</u></b>				
<b><u>STREETS (4900)</u></b>				
Public Works Director	0.05	0.05	0.00	0.00
Public Works Director/City Engineer	0.00	0.00	0.05	0.05
City Engineer	0.20	0.20	0.00	0.00
Sr. Civil Engineer (PW)	0.00	0.00	0.20	0.20
Public Works Superintendent	0.10	0.10	0.10	0.30
Executive Secretary	0.25	0.00	0.00	0.00
Public Works Analyst	0.00	0.25	0.00	0.00
Management Analyst	0.00	0.00	0.25	0.25
Associate Engineer-Career PT	0.05	0.05	0.05	0.05
Public Works Inspector	0.25	0.25	0.25	0.25
Motor Sweeper Operator	1.00	1.00	1.00	1.00
Sr City Maintenance Worker	2.00	2.00	2.00	2.00
Work Release Crew Leader	1.00	1.00	1.00	1.00
FUND TOTAL FTE	4.90	4.90	4.90	5.10
<b><u>AIRPORT (5100)</u></b>				
Public Works Director	0.05	0.05	0.00	0.00
Public Works Director/City Engineer	0.00	0.00	0.05	0.05
Executive Secretary	0.10	0.00	0.00	0.00
Public Works Analyst	0.00	0.10	0.00	0.00
P.T Airport Attendant	1.40	1.05	0.25	0.75
FUND TOTAL FTE	1.55	1.20	0.30	0.80
<b><u>TRANSIT-FIXED ROUTE (5800)</u></b>				
Community Services Director	0.75	0.75	0.75	0.50
Transit Manager	0.00	1.00	0.00	0.00
Community Services Manager	0.00	0.00	0.00	0.80
Management Analyst	0.00	0.00	1.00	0.00
Community Center Caretaker	0.40	0.40	0.40	0.25
Program Coordinator	0.25	0.25	0.25	0.00
Lead Bus Driver	1.00	1.00	0.00	0.00
Transit Field Supervisor	0.00	0.00	1.00	1.00
Bus Drivers	7.37	8.27	8.50	9.28
Executive Secretary	0.00	0.00	0.80	0.70
Receptionist	0.00	0.00	0.60	0.60
Office Specialist	1.00	1.00	0.00	0.00
DIVISION TOTAL FTE	10.77	12.67	13.30	13.13

City of Banning  
**Citywide Personnel Summary by Fund/Division**

Description	Revised Adopted <u>2013-14</u>	Revised Adopted <u>2014-15</u>	Revised Adopted <u>2015-16</u>	Projected <u>2016-17</u>
<b>TRANSIT-DIAL-A-RIDE (5850)</b>				
Dial-A-Ride Driver - Part Time	1.54	1.54	1.54	1.39
Transit Specialist	0.50	0.00	0.00	0.00
Office Specialist	0.00	0.50	0.00	0.00
DIVISION TOTAL FTE	2.04	2.04	1.54	1.39
FUND TOTAL FTE	12.81	14.71	14.84	14.52
<b>WATER DEPARTMENT (6300)</b>				
Mayor	0.00	0.00	0.00	0.15
Mayor Pro Tem	0.00	0.00	0.00	0.15
Council Members	0.00	0.00	0.00	0.45
City Manager	0.07	0.10	0.10	0.15
Public Works Director	0.30	0.30	0.00	0.00
Public Works Dir./City Engineer	0.00	0.00	0.30	0.30
City Engineer	0.23	0.23	0.00	0.00
Sr. Civil Engineer (PW)	0.00	0.00	0.23	0.23
Water/Wastewater Superintendent	0.70	0.70	0.70	0.70
Executive Assistant	0.13	0.06	0.06	0.10
Executive Assistant/Dep. City Clerk	0.00	0.07	0.07	0.07
Senior Civil Engineer (W,WW)	0.70	0.70	0.70	0.70
Executive Secretary	0.84	0.70	0.70	0.70
Public Works Analyst	0.00	0.14	0.00	0.00
Public Information Specialist	0.00	0.00	0.00	0.13
Management Analyst	0.00	0.00	0.19	0.19
Public Works Inspector	0.25	0.25	0.25	0.25
Office Assistant/Specialist	0.70	0.70	0.70	0.70
Warehouse Services Specialist	0.25	0.25	0.25	0.38
Meter Crew Lead	1.00	1.00	1.00	1.00
Valve Flushing Crew Lead	1.00	1.00	1.00	1.00
Construction Crew Lead	1.00	1.00	1.00	1.00
Water Crew Supervisor	2.00	2.00	2.00	2.00
Water Services Worker I/II	6.00	6.00	6.00	6.00
FUND TOTAL FTE	15.17	15.20	15.25	16.34

City of Banning  
**Citywide Personnel Summary by Fund/Division**

Description	Revised Adopted <u>2013-14</u>	Revised Adopted <u>2014-15</u>	Revised Adopted <u>2015-16</u>	Projected <u>2016-17</u>
<b>ELECTRIC DEPARTMENT-DISTRIBUTION (7000)</b>				
Mayor	0.00	0.00	0.00	0.20
Mayor Pro Tem	0.00	0.00	0.00	0.20
Council Members	0.00	0.00	0.00	0.60
City Manager	0.07	0.10	0.10	0.15
Electric Utility Director	0.95	1.00	1.00	1.00
Executive Assistant	0.13	0.06	0.06	0.10
Executive Assistant/Dep. City Clerk	0.00	0.07	0.07	0.07
Executive Secretary	1.00	1.00	0.00	0.00
Public Information Specialist	0.00	0.00	0.00	0.25
Management Analyst	0.00	0.00	1.00	1.00
Associate Electrical Engineer	1.00	1.00	1.00	1.00
Warehouse Services Specialist	0.50	0.50	0.50	0.63
Electric Operations Manager	1.00	1.00	1.00	1.00
Powerline Crew Supervisor	3.00	3.00	3.00	3.00
Powerline Technician	8.00	13.00	12.00	12.00
Sr. Electric Service Planner	1.00	1.00	1.00	1.00
Electric Service Planner	0.00	0.00	1.00	1.00
Meter Test Technician	1.00	1.00	1.00	1.00
Substation Test Technician	1.00	1.00	1.00	1.00
Utility Services Assistant	1.00	0.00	0.00	0.00
Engineer Services Assistant	0.00	0.00	1.00	1.00
Powerline Apprentices	0.00	0.00	0.00	0.00
DIVISION TOTAL FTE	19.65	23.73	24.73	26.20
<b>ELECTRIC DEPARTMENT-GENERATION (7010)</b>				
Power Contract & Rev Adm	0.00	0.00	1.00	1.00
Utility Financial Analyst	0.85	1.00	0.00	0.00
DIVISION TOTAL FTE	0.85	1.00	1.00	1.00
<b>ELECTRIC DEPARTMENT-PUBLIC BENEFIT PROGRAM (7020)</b>				
Public Benefit Coordinator	1.00	1.00	1.00	1.00
Utility Services Assistant	1.00	1.00	1.00	1.00
DIVISION TOTAL FTE	2.00	2.00	2.00	2.00
FUND TOTAL FTE	22.50	26.73	27.73	29.20

City of Banning  
**Citywide Personnel Summary by Fund/Division**

Description	Revised Adopted <u>2013-14</u>	Revised Adopted <u>2014-15</u>	Revised Adopted <u>2015-16</u>	Projected <u>2016-17</u>
<b>WASTEWATER (8000)</b>				
Mayor	0.00	0.00	0.00	0.10
Mayor Pro Tem	0.00	0.00	0.00	0.10
Council Members	0.00	0.00	0.00	0.30
City Manager	0.07	0.01	0.01	0.05
Public Works Director	0.30	0.30	0.00	0.00
Public Works Director/City Engineer	0.00	0.00	0.30	0.30
City Engineer	0.23	0.23	0.00	0.00
Senior Civil Engineer(PW)	0.00	0.00	0.23	0.23
Water/Wastewater Superintendent	0.30	0.30	0.30	0.30
Executive Secretary	0.44	0.30	0.30	0.30
Public Works Analyst	0.00	0.14	0.00	0.00
Public Information Analyst	0.00	0.00	0.00	0.13
Management Analyst	0.00	0.00	0.19	0.19
Executive Assistant	0.13	0.06	0.06	0.10
Executive Assistant/Dep. City Clerk	0.00	0.07	0.07	0.07
Associate Engineer-Career PT	0.10	0.10	0.10	0.10
Senior Civil Engineer(W,WW)	0.30	0.30	0.30	0.30
Public Works Inspector	0.25	0.25	0.25	0.25
Office Assistant/Specialist	0.30	0.30	0.30	0.30
WasteWater Coll Crew Suprv.	1.00	1.00	1.00	1.00
WasteWater Collections	2.00	2.00	2.00	2.00
<b>FUND TOTAL FTE</b>	<b>5.42</b>	<b>5.36</b>	<b>5.41</b>	<b>6.12</b>
<b>REFUSE (9600)</b>				
City Manager	0.00	0.00	0.00	0.05
Public Works Director	0.20	0.20	0.00	0.00
Public Works Director/City Engineer	0.00	0.00	0.20	0.20
City Engineer	0.10	0.10	0.00	0.00
Senior Civil Engineer	0.00	0.00	0.10	0.10
Public Works Superintendent	0.25	0.25	0.25	0.25
Executive Secretary	0.14	0.00	0.00	0.00
Public Information Specialist	0.00	0.00	0.00	0.40
Public Works Analyst	0.00	0.14	0.00	0.00
Management Analyst	0.00	0.00	0.14	0.14
<b>FUND TOTAL FTE</b>	<b>0.69</b>	<b>0.69</b>	<b>0.69</b>	<b>1.14</b>
<b>INSURANCE-WORK COMP. (5020)</b>				
Admin Services Director	0.15	0.15	0.15	0.10
Deputy HR Director	0.20	0.20	0.20	0.20
Human Resources Technician	0.30	0.30	0.30	0.30
P.T. Human Resources Technician	0.00	0.00	0.14	0.14
<b>DIVISION TOTAL FTE</b>	<b>0.65</b>	<b>0.65</b>	<b>0.79</b>	<b>0.74</b>



City of Banning  
**Citywide Personnel Summary by Fund/Division**

Description	Revised Adopted <u>2013-14</u>	Revised Adopted <u>2014-15</u>	Revised Adopted <u>2015-16</u>	Projected <u>2016-17</u>
<b>INSURANCE-SUI (5030)</b>				
Human Resources Technician	0.08	0.08	0.08	0.08
P.T. Human Resources Technician	0.00	0.00	0.03	0.04
DIVISION TOTAL FTE	0.08	0.08	0.11	0.12
<b>INSURANCE-GENERAL LIABILITY (5040)</b>				
Admin Services Director	0.15	0.15	0.15	0.10
Deputy HR Director	0.30	0.30	0.30	0.30
Human Resources Technician	0.38	0.38	0.38	0.38
P.T. Human Resources Technician	0.00	0.00	0.17	0.18
DIVISION TOTAL FTE	0.83	0.83	1.00	0.96
<b>CITY ATTORNEY (5300)</b>				
City Attorney	Contract	Contract	Contract	1.00
DIVISION TOTAL FTE	0.00	0.00	0.00	1.00
FUND TOTAL FTE	1.56	1.56	1.90	2.82
<b>FLEET MAINTENANCE (3800)</b>				
City Manager	0.00	0.00	0.00	0.05
Fleet Manager	0.00	0.00	0.00	1.00
Public Works Superintendent	0.25	0.25	0.25	0.00
Fleet Maintenance Mechanic	3.00	3.00	3.00	3.00
Warehouse Services Specialist	0.25	0.25	0.25	0.00
FUND TOTAL FTE	3.50	3.50	3.50	4.05
<b>INFORMATION SYSTEMS SERVICES (3700)</b>				
City Manager	0.00	0.00	0.00	0.10
Admin Services Director	0.15	0.15	0.15	0.10
Deputy Finance Director	0.25	0.25	0.25	0.25
Information Technology Manager	0.00	0.00	0.00	1.00
Information Technology Coordinator	1.00	1.00	1.00	0.00
Police Info Systems Technician	0.00	0.00	0.00	1.00
Information Technology Media Technician	1.00	1.00	1.00	1.00
FUND TOTAL FTE	2.40	2.40	2.40	3.45

City of Banning  
**Citywide Personnel Summary by Fund/Division**

Description	Revised Adopted 2013-14	Revised Adopted 2014-15	Revised Adopted 2015-16	Projected 2016-17
<b>UTILITY BILLING (3100)</b>				
City Manager	0.00	0.00	0.00	0.01
Admin Services Director	0.15	0.15	0.15	0.30
Deputy Finance Director	0.25	0.25	0.25	0.25
Utility Billing Financial Analyst	1.00	1.00	1.00	1.00
Customer Service & Billing Manager	0.00	0.00	0.00	1.00
Accountant II	0.50	0.50	0.50	0.50
Senior U/Billing Representative	3.00	3.00	3.00	3.00
Office Specialist	1.00	1.00	1.00	1.00
Utility Billing Representative	3.48	3.48	3.48	4.00
Financial Services Specialist	0.25	0.25	0.25	0.25
<b>DIVISION TOTAL FTE</b>	<b>9.63</b>	<b>9.63</b>	<b>9.63</b>	<b>11.31</b>
<b>UTILITY BILLING-METER READING (3110)</b>				
Electric Utility Director	0.05	0.00	0.00	0.00
Utility Financial Analyst	0.15	0.00	0.00	0.00
Utility Services Assistant	0.00	1.00	1.00	1.00
Lead Field Service Rep	1.00	1.00	1.00	1.00
Field Service Reps	3.00	3.00	3.00	3.00
<b>DIVISION TOTAL FTE</b>	<b>4.20</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
<b>FUND TOTAL FTE</b>	<b>13.83</b>	<b>14.63</b>	<b>14.63</b>	<b>16.31</b>
<b>SUCCESSOR AGENCY (9200)</b>				
Economic Development Director	1.00	1.00	1.00	0.00
<b>FUND TOTAL FTE</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>
<b>TOTAL SUCCESSOR AGENCY FUNDS</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>
<b>TOTAL OTHER FUNDS</b>	<b>85.32</b>	<b>91.86</b>	<b>92.54</b>	<b>99.84</b>
<b>TOTAL ALL FUNDS</b>	<b>159.02</b>	<b>166.40</b>	<b>174.28</b>	<b>181.36</b>
<b>TOTAL ALL FUNDS</b>	159.02	166.40	174.28	181.36
Less Part Time	10.02	10.40	11.28	11.36
Less Elected	7.00	7.00	7.00	7.00
<i>Full Time Employees</i>	<i>142.00</i>	<i>149.00</i>	<i>156.00</i>	<i>163.00</i>

City of Banning  
**Citywide Personnel Summary Reconciliation**

**Reconciliation of Positions from Adopted FY2015-16 Budget to FY2016-17 Budget**

**Total FY2015-16 Budgeted Positions** **174.28**

**FY2016-17 Full-Time (FT) Position Changes**

001	City Manager	Economic Development Manager	New position- reclassified from Director to Manager	1.00
850	Successor Agency	Economic Development Director	Position eliminated- position reclassified to Manager	(1.00)
001	Police	Community Services Officer	New position	1.00
001	Police	Police Officer	New position	1.00
001	Police	Police Captain	New position- reclassified from Police Lieutenant	1.00
001	Police	Police Lieutenant	Position reclassified to Police Captain	(1.00)
610	Transit	Community Services Manager	New position- reclassified from Management Analyst	1.00
610	Transit	Management Analyst	Position reclassified to Community Svcs Manager	(1.00)
690	Refuse	Public Information Specialist	New position	1.00
700	Risk Management	City Attorney	New position	1.00
702	Fleet Maintenance	Fleet Manager	New position	1.00
703	Info System Services	IT Manager	New position- reclassified from IT Coordinator	1.00
703	Info System Services	IT Coordinator	Position eliminated- reclassified to IT Manager	(1.00)
761	Utility Billing Admin	Customer Service & Billing Manager	New position	1.00
761	Utility Billing Admin	Utility Billing Representative	Position reclassified from Part Time	1.00
			Net	<u>7.00</u>

**FY2016-17 Part-Time (PT) Position Changes**

001	Human Resources	Part-Time H.R. Technician	Hours increased	0.03
001	Recreation-Aquatics	Pool Manager	Hours increased	0.03
001	Recreation	Assistant Pool Manager	Hours decreased	(0.03)
001	Recreation	Lifeguards	Hours increased	0.01
001	Recreation	Cashiers	Hours decreased	(0.11)
001	Transit-Fixed Route	Part Time Bus Drivers	Hours increased	0.78
001	Transit-Dial A Ride	Part Time D-A-R Drivers	Hours decreased	(0.15)
761	Utility Billing Admin	Utility Billing Representative	Position reclassified to Full-Time	(0.48)
			Net	<u>0.08</u>

**Total Changes to Budgeted Positions** **7.08**

**Total FY2016-17 Budgeted Positions** **181.36**



# CAPITAL IMPROVEMENT PROGRAM

FY's 2016/17 - 20/21

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## CITY COUNCIL

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Art Welch..... Mayor  
George Moyer ..... Mayor Pro Tem  
Deborah Franklin..... Council Member  
Edward Miller..... Council Member  
Don Petersen..... Council Member

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## CITY MANAGER

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Michael Rock  
City Manager

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## CIP ADMINISTRATOR

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Art Vela  
Public Works Director



## CITY of BANNING *Capital Improvement Program*

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### CAPITAL IMPROVEMENT PROGRAM

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The Capital Improvement Program (CIP) is a roadmap that provides direction and guidance for planning, managing, and financing the City's capital and infrastructure assets. The 5-year CIP is used by the City to review the funding of desired capital improvements that compete for scarce financial resources. This document is dynamic and, consequently, must be revised on a regular basis to address the changing needs, priorities, and financial conditions of the City. The capital improvements presented in this document are the City's major projects, those that exceed \$25,000 in cost, have long-term life spans, and are generally non-recurring. CIP projects typically include land and right-of-way acquisition; design, planning, and engineering services for capital projects; construction or rehabilitation of public buildings or facilities; utility and transportation infrastructure construction; park construction; and, economic and Successor Agency projects. Some projects less than \$25,000 are listed for ease of reconciling with capital line items in the budget.

The project costs listed are strictly estimates and will vary based on the state of the economy and other factors not easily predictable. Project costs for fiscal year 2016-17 have already been incorporated into the budget. The project-to-date costs show estimated activity through June 2016.

The CIP and consequent amendments will be revised and updated on a periodic basis during the future budget cycles and during the year, through Council approval. Changes to the priorities established in the program and its amendments should be expected. Changes can be caused by reductions in funding levels, opportunities for grants or other aids, delays in obtaining construction permits or necessary approvals, emergency needs or simply changes in Council direction.

The projects contained in the CIP and amendments are necessary to maintain the existing infrastructure of the City and to properly provide for the health, safety and general well-being of its residents.

The CIP and future amendments are designed to make the most effective use of all financial resources available to the City including fund reserves, current budgeted revenue, grants, and borrowing. The City's goal is to strike a reasonable balance among all of its resources.

In preparing the CIP amendment, the City has considered the impact on operating costs. Projects are designed to keep the increases in operating costs to a minimum. Increases in operating costs are balanced with the overall need to provide the improvement.

# CITY of BANNING

## *Capital Improvement Program*

### Fiscal Years 2015/16

#### CURRENT FUNDING SOURCE

	Fund #
<b><u>General Fund</u></b> <p>The General Fund is the general operating fund of the city. All general tax receipts and fee revenue not allocated by law, council policy or contractual agreement to other funds are accounted for in the General Fund. General Fund expenditures include operations traditionally associated with activities that are not required to be accounted</p>	001
<b><u>Gas Tax</u></b> <p>The Street Division is responsible for the maintenance of streets and storm drains or operation of traffic controls and related facilities. The Division uses State and local standards to ensure protection and maintenance of public infrastructure.</p>	100
<b><u>Measure A Street Fund</u></b> <p>Measure "A" was approved by the voters of Riverside County authorizing an additional half-cent sales tax specifically for transportation improvement purposes. This fund accounts for the receipt and expenditures of the money collected under the Measure "A" program.</p>	101
<b><u>C.D.B.G</u></b> <p>Accounts for monies received and expended by the City as a participant in the Federal Community Development Block Grant Housing Program.</p>	110
<b><u>Supplemental Law Enforcement Fund</u></b> <p>This program was approved in FY 1996-97. This funding is restricted to front line law enforcement programs. Funding for this program is considered each year by the State and is not guaranteed.</p>	148
<b><u>Traffic Control Facility Fund</u></b> <p>Traffic Control Facilities Fees are the impact fees paid by the new developments for con</p>	420
<b><u>General Facilities Fund</u></b> <p>This fund has been created to reserve funds obtained from new development to update the City's General Plan and to construct City Hall Annex. Fees are collected at the time a building permit is issued and are intended to update the City Hall Facilities.</p>	430
<b><u>Park Development Fund</u></b> <p>The Park Development Department is responsible for the acquisition and development of parks and recreation facilities. Functions include land acquisition, planning and design, grant funding acquisition, identification and administration of rehabilitation and improvement projects, establishment and collection of developer fees, and development of leases.</p>	451
<b><u>Capital Improvement Fund</u></b> <p>This fund is used to record the receipt and expenditure of the one-time upfront lease payment received from the Banning Utility Authority. In as much as this lease payment came from bond proceeds, it can only be used to fund capital expenditures. The Council initially earmarked these for a variety of projects.</p>	470

<u><b>Airport</b></u> <p>The Banning Municipal Airport is an element of the national and local transportation system, which significantly affects the economic development of the City of Banning. The Airport Fund reflects annual revenues, expenditures and proposed capital improvement projects. A sound and realistic planning of Airport operations has the means to increase its contribution to the economy of the community.</p>	600
<u><b>Transit Operations</b></u> <p>The Fixed Transit Route Division operates fixed-route bus services that serve the City of Banning and provides service between Banning and Cabazon. The Dial-A-Ride Division provides curb-to-curb transit services to elderly and disabled citizens residing within the City of Banning.</p>	610
<u><b>Water Fund</b></u> <p>The Water Department is responsible for providing domestic water to residences, businesses and industries within the City. The Division is also responsible for providing adequate flows for the City's fire protection system. The City's main source of water supply is water wells in the City's water canyon along with wells scattered throughout other parts of the City. The Water Division is an enterprise function; i.e. all costs relative to the production and delivery of water (maintenance, replacement and expansion) are paid with user fees and capital connection fees.</p>	660
<u><b>Water Capital Facilities Fund</b></u> <p>The Water Capital Facility fees are a one-time impact fee collected from new developments or existing developments requesting new services from the City's Water Distribution System. The fees collected can be utilized for the Water Department Capital Improvement Programs.</p>	661
<u><b>Reclaimed Water Funds</b></u> <u><i>Irrigation Water Fund</i></u> <p>The purpose of the Irrigation Water Fund is to set aside funds for an irrigation water/reclaimed water project. Funding for this project is obtained on an incremental basis over a period of years until adequate funds are available to pay for a project.</p>	662
<u><b>BUA Water Capital Project Fund</b></u> <p>Water 2005 revenue bonds were set aside to fund specific water utility capital improvement projects.</p>	663
<u><b>Electric Operations</b></u> <p>The Electric Department provides economical, reliable, and safe distribution of electricity to residents and businesses in the City of Banning. The Department contracts with both public and private entities for the provision of specialized services.</p>	670
<u><b>Electric Improvement Fund</b></u> <p>The 673 Electric Improvement Fund is for the financial tracking and accounting of Electric Utility capital projects that are funded from the Electric Fund. This assures a clear financial separation between operation and maintenance work, and capital projects.</p>	673
<u><b>'07 Electric Revenue Bond Project Fund</b></u> <p>Electric revenue bonds proceeds were set aside to fund certain capital improvements to the Electric System.</p>	674



<b><u>Wastewater Fund</u></b>	
The Wastewater Department collects the effluent from the city's residential, commercial and industrial facilities and discharges the effluent after required treatment in compliance with the Discharge Permit issued by the State Water Resources Control Board. The Wastewater Treatment Facilities are operated by United Water Environmental Services, on a contract basis.	680
<b><u>Wastewater Capital Facility Fund</u></b>	
The Wastewater Capital Facility Fee is a one-time charge collected from new development or existing development requesting new services from the City's wastewater collection system. The fees collected can be utilized for Wastewater Division Capital Improvement Programs.	681
<b><u>BUA Wastewater Capital Facility Fund</u></b>	
Wastewater 2005 revenue bonds were set aside to pay for specific wastewater utility capital improvement projects.	683
<b><u>Utility Billing Services</u></b>	
The Utility Billing Operations is responsible for preparing and collecting bills for electric, water, wastewater and refuse (trash), and also serves as the central revenue collection point for the City. The Utility Meter Services Operations is responsible for meter reading.	761
<b><u>2007 Tax Allocation Bond Proceeds Fund</u></b>	
Proceeds from this bond issue may be used for a variety of improvements. The Agency Board has developed and approved a number of programs intended to upgrade the appearance of the project area, stimulate investment, produce jobs and revitalize the area. AB 1x 26 and AB 1438 provide guidelines bond proceeds may be expended once the Agency has received a Finding of Completion from the State Department of Finance. This was received April 26, 2013.	855

**CITY OF BANNING**  
**CAPITAL IMPROVEMENT PROGRAM**  
**5 YEAR SUMMARY BY FUND**  
**FISCAL YEAR'S 2017-2021**

FUND#	FUNDING SOURCE	Project to Date	Budget Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL \$
001	General	14,262	84,435	160,131	50,131	-	-	-	308,959
100	Gas Tax Street	-	384,174	-	-	-	-	-	384,174
101	Measure A Street	-	1,180,000	546,000	1,325,385	557,000	591,000	630,000	4,829,385
111	Landscape Maintenance	-	-	175,000	-	-	-	-	175,000
148	Supplemental Law Enforcement	-	173,433	-	-	-	-	-	173,433
370	Area Police Computer	-	-	35,184	-	-	-	-	35,184
430	General Facilities	-	60,000	65,000	-	-	-	-	125,000
441	Sunset Grade Separation Fund	-	-	229,189	-	-	-	-	229,189
451	Park Development	-	-	66,800	119,033	-	-	-	185,833
470	Capital Improvement Fund	-	120,000	-	-	-	-	-	120,000
600	Airport	-	-	-	40,000	475,000	-	210,000	725,000
610	Transit Operations	325,902	818,706	50,000	-	875,000	-	-	2,069,608
660	Water Operations	105,419	1,015,904	610,000	1,482,500	5,830,000	15,190,000	10,370,000	34,603,823
661	Water Capital Facility Fee	-	1,325,000	750,000	1,071,613	350,000	1,350,000	350,000	5,196,613
662	Irrigation Water	-	400,000	-	75,000	-	-	-	475,000
663	BUA Water Capital Project Fund	-	332,254	550,000	300,000	3,000,000	-	-	4,182,254
670	Electric Operations	-	734,444	495,000	470,000	150,000	-	-	1,849,444
673	Electric Improvement	358	795,624	3,330,000	750,000	-	-	-	4,875,982
674	2007 Elec Rev Bond Project Fund	6,302,520	7,410,721	600,000	1,850,000	-	-	-	16,163,241
680	Wastewater Operations	-	115,000	350,000	25,000	60,000	-	-	550,000
681	Wastewater Capital Facility Fees	-	525,000	125,000	825,000	50,000	250,000	-	1,775,000
683	BUA WWtr Capital Project Fund	2,358,267	235,752	250,000	1,500,000	15,000,000	10,000,000	-	29,344,019
703	Information Systems Services	-	-	17,300	17,300	-	-	-	34,600
761	Utility Billing Administration	-	53,500	48,430	27,500	-	-	-	129,430
855	2007 TAPBS Bond Proceeds	65,923	2,029,607	5,500,452	-	-	-	-	7,595,982
856	2003 TABS Bond Proceeds	-	-	340,064	-	-	-	-	340,064
	<b>CITYWIDE CIP TOTALS</b>	<b>9,172,650</b>	<b>17,793,555</b>	<b>14,293,550</b>	<b>9,928,462</b>	<b>26,347,000</b>	<b>27,381,000</b>	<b>11,560,000</b>	<b>116,476,217</b>

**CITY OF BANNING  
CAPITAL IMPROVEMENT PROJECTS  
FISCAL YEARS 2017-2021**

**GENERAL FUND**

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL \$
Cable Channel Equipment	001-2060-446.90-56	Machinery/Equipment	\$ 14,262	\$ 28,416	\$ 50,131	\$ 50,131				\$ 142,940
Community Center Generator Enclosure(Construction)	001-3200-412.90-56	Machinery/Equipment	\$ -	\$ 56,019	\$ -	\$ -				\$ 56,019
Repplier Park Parking Lot ( PS &E)	001-3600-461.90-37	Repplier Park Improvement	\$ -	\$ -	\$ 20,000					\$ 20,000
Repplier Park Parking Lot (Construction)	001-3600-461.90-37	Repplier Park Improvement			\$ 90,000					\$ 90,000
<b>001 GENERAL FUND TOTALS</b>			<b>\$ 14,262</b>	<b>\$ 84,435</b>	<b>\$ 160,131</b>	<b>\$ 50,131</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 308,959</b>

**STREETS**

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL \$
HSIP Traffic Signal Improvement©	100-4900-431.93-27	Traffic Signal/Synchron		\$ 384,174						\$ 384,174
<b>100 GAS TAX STREET FUND TOTALS</b>			<b>\$ -</b>	<b>\$ 384,174</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 384,174</b>

**MEASURE A**

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL \$
Nicolet: Sims to 8th	101-4900-431.93-16	Measure A Street Imp		\$ 120,000						\$ 120,000
Ramsey: San Gorgonio to 4th	101-4900-431.93-16	Measure A Street Imp		\$ 300,000						\$ 300,000
City Wide Slurry Seal	101-4900-431.93-16	Measure A Street Imp		\$ 110,000						\$ 110,000
Nicolet: McGovern to Sunset	101-4900-431.93-16	Design Street Projects		\$ 45,000						\$ 45,000
Nicolet: Sims to Sunset	101-4900-431.93-16	Measure A Street Imp		\$ 310,000						\$ 310,000
FTIP: Ramsey:Hargrave to ECL	101-4900-431.93-16	Measure A Street Imp		\$ 295,000						\$ 295,000
Theodore: Alessandro to Almond Way	101-4900-431.93-16	Measure A Street Imp			\$ 166,000					\$ 166,000
8th: Lincoln to Westward	101-4900-431.93-16	Measure A Street Imp			\$ 180,000					\$ 180,000
Charles: Hargrave to 1037 E. Charles	101-4900-431.93-16	Measure A Street Imp			\$ 100,000					\$ 100,000
Wesley: Hargrave to 1401 E. Wesley	101-4900-431.93-16	Measure A Street Imp			\$ 100,000					\$ 100,000
Sun Lakes Blvd: Highland Hm Rd to Sunset (ED/PS&E)	101-4900-431.93-04	Measure A Street Imp				\$ 1,325,385				\$ 1,325,385
Cottonwood: 8th to 12th	101-4900-431.93-16	Measure A Street Imp					\$ 100,000			\$ 100,000
George: 8th to 12th	101-4900-431.93-16	Measure A Street Imp					\$ 100,000			\$ 100,000
10th: Williams to George	101-4900-431.93-16	Measure A Street Imp					\$ 115,000			\$ 115,000
12th: Williams to George	101-4900-431.93-16	Measure A Street Imp					\$ 122,000			\$ 122,000
14th: Williams to George	101-4900-431.93-16	Measure A Street Imp					\$ 120,000			\$ 120,000
Indian School:8th to San Gorgonio	101-4900-431.93-16	Measure A Street Imp						\$ 200,000		\$ 200,000
Lincoln: San Gorgonio to Hargrave	101-4900-431.93-16	Measure A Street Imp						\$ 300,000		\$ 300,000
Citywide Slurry Seal	101-4900-431.93-16	Measure A Street Imp						\$ 91,000		\$ 91,000
Monroe: 22nd to Jefferson	101-4900-431.93-16	Measure A Street Imp							\$ 100,000	\$ 100,000
Jefferson: Monroe to 22nd	101-4900-431.93-16	Measure A Street Imp							\$ 90,000	\$ 90,000
Lincoln: Sunset to 22nd	101-4900-431.93-16	Measure A Street Imp							\$ 180,000	\$ 180,000
George: Hargrave to Hathaway	101-4900-431.93-16	Measure A Street Imp							\$ 140,000	\$ 140,000
City Wide Slurry Seal	101-4900-431.93-16	Measure A Street Imp							\$ 120,000	\$ 120,000
<b>101 MEASURE A FUND TOTALS</b>			<b>\$ -</b>	<b>\$ 1,180,000</b>	<b>\$ 546,000</b>	<b>\$ 1,325,385</b>	<b>\$ 557,000</b>	<b>\$ 591,000</b>	<b>\$ 630,000</b>	<b>\$ 4,829,385</b>

**LANDSCAPE MAINTENANCE**

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL \$
Landscape Maintenance Design	111-4900-432.90-72	Landscape Maint. Design	\$ -	\$ -	\$ 50,000					\$ 50,000
Landscape Maintenance Project	111-4900-432.90-33	Landscape Project	\$ -	\$ -	\$ 125,000					\$ 125,000
<b>111 LANDSCAPE MAINTENANCE FUND TOTALS</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ 175,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 175,000</b>

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**SUPPLEMENTAL LAW ENFORCEMENT**

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL \$
SLESF GRANT 2013	148-2213-421.90-56	Machinery & Equipment	\$ -	\$ 1,238						\$ 1,238
SLESF GRANT 2014	148-2214-421.90-56	Machinery & Equipment	\$ -	\$ 8,868						\$ 8,868
SLESF GRANT 2015	148-2215-421.90-56	Machinery & Equipment	\$ -	\$ 63,327						\$ 63,327
SLESF GRANT 2016	148-2216-421.90-48	Computer Hardware	\$ -	\$ 100,000						\$ 100,000
<b>148 SUPP. LAW ENFORCEMENT GRANT FUND TOTALS</b>			<b>\$ -</b>	<b>\$ 173,433</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 173,433</b>

**AREA POLICE COMPUTER**

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL \$
New Server	370-2200-421.90-48	Computer Hardware	\$ -	\$ -	\$ 35,184					\$ 35,184
			\$ -	\$ -						\$ -
<b>370 AREA POLICE COMPUTER FUND TOTALS</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ 35,184</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 35,184</b>

**GENERAL FACILITIES**

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL \$
City Facility Programming Assessment	430-2900-441.33-11	Professional Services	\$ -	\$ -	\$ 15,000					\$ 15,000
HVAC Controls/Computer	430-2900-441.90-15	Building Improvements	\$ -	\$ 60,000						\$ 60,000
City Monument Signs (Design/Construction)	430-2900-441.90-15	Building Improvements	\$ -	\$ -	\$ 50,000					\$ 50,000
<b>430 GENERAL FACILITIES FUND TOTALS</b>			<b>\$ -</b>	<b>\$ 60,000</b>	<b>\$ 65,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 125,000</b>

**SUNSET GRADE SEPARATION**

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL \$
Sunset Grade Separation (Amendment)	441-6500-431.93-02	Sunset Grade Separation	\$ -	\$ -	\$ 229,189					\$ 229,189
			\$ -	\$ -						\$ -
<b>441 SUNSET GRADE SEPARATION FUND TOTALS</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ 229,189</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 229,189</b>

**PARK DEVELOPMENT**

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL \$
Lions Park Exansion (ED/PS&E)	451-3600-461.90-69	Lions Park Improvement	\$ -	\$ -	\$ 27,500					\$ 27,500
Lions Park Expansion (ED/PS&E) - BEYOND Funding	451-3600-461.90-69	Lions Park Improvement	\$ -	\$ -	\$ 39,300					\$ 39,300
Lions Park Expansion (CONST)	451-3600-461.90-69	Lions Park Improvement	\$ -	\$ -		\$ 119,033				\$ 119,033
<b>451 PARK DEVELOPMENT FUND TOTALS</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ 66,800</b>	<b>\$ 119,033</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 185,833</b>

**CAPITAL IMPROVEMENT**

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL \$
City Hall A/C	470-3200-412.90-15	Building Improvements	\$ -	\$ 120,000						\$ 120,000
										\$ -
<b>470 CAPITAL IMPROVEMENT FUND TOTALS</b>			<b>\$ -</b>	<b>\$ 120,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 120,000</b>

**AIRPORT**

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL \$
Rehabilitate Runway 8-26 (Design)	600-5100-435.90-10	Planning/Engineering	\$ -	\$ -		\$ 40,000				\$ 40,000
Rehabilitate Runway 8-26 (Const.)	600-5100-435.93-73	Airport Improvements	\$ -	\$ -			\$ 475,000			\$ 475,000
Acquire Land to Remove Obst/Relocate Tenants	600-5100-435.90-10	Planning/Engineering	\$ -	\$ -					\$ 210,000	\$ 210,000
<b>600 AIRPORT FUND TOTALS</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 40,000</b>	<b>\$ 475,000</b>	<b>\$ -</b>	<b>\$ 210,000</b>	<b>\$ 725,000</b>

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**TRANSIT**

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL \$
Bus Stop Amenities	610-5800-434.90-19	Plant Property	\$ 149,815	\$ 185						\$ 150,000
Schedule Holders for stops	610-5800-434.90-19	Plant Property	\$ -	\$ 5,000						\$ 5,000
On Board Schedule Holders	610-5800-434.90-19	Plant Property	\$ -	\$ 300						\$ 300
Automated Enunciators	610-5800-434.90-19	Plant Property	\$ -	\$ 50,000						\$ 50,000
Bus Rehab/Bus Shelters	610-5800-434.90-19	Plant Property	\$ -	\$ 105,507						\$ 105,507
Heavy Duty Hydraulic Lift	610-5800-434.90-19	Plant Property	\$ -	\$ -	\$ 50,000					\$ 50,000
Computer Equipment	610-5800-434.90-48	Computer Hardware	\$ 5,793	\$ 53,246						\$ 59,039
Bus Security Upgrades	610-5800-434.90-51	Automotive Equipment	\$ -	\$ 18,721						\$ 18,721
2 Replacement Coaches	610-5800-434.90-51	Automotive Equipment	\$ -	\$ -			\$ 850,000			\$ 850,000
Relief Vehicle	610-5800-434.90-51	Automotive Equipment	\$ -	\$ -			\$ 25,000			\$ 25,000
Electric Fareboxes	610-5800-434.90-56	Machinery & Equipment	\$ -	\$ 150,000						\$ 150,000
Security Cameras	610-5800-434.90-56	Machinery & Equipment	\$ -	\$ 48,818						\$ 48,818
Automated Enunciators	610-5800-434.90-56	Machinery & Equipment	\$ -	\$ 50,000						\$ 50,000
Shop Equipment	610-5800-434.90-56	Machinery & Equipment	\$ 24,962	\$ 38						\$ 25,000
Route Schedule Holders	610-5800-434.90-56	Machinery & Equipment	\$ 4,878	\$ 5,122						\$ 10,000
Security Camera System	610-5800-434.90-56	Machinery & Equipment	\$ 9,974	\$ 26						\$ 10,000
WiFi Download System	610-5800-434.90-56	Machinery & Equipment	\$ -	\$ 56,869						\$ 56,869
Pressure Washer Purchase	610-5800-434.90-56	Machinery & Equipment	\$ 12,003	\$ -						\$ 12,003
Paratransit Schedule Software	610-5850-434.90-49	Computer Software	\$ -	\$ 25,000						\$ 25,000
DAR Vehicles	610-5850-434.90-51	Automotive Equipment	\$ 117,008	\$ 51,164						\$ 168,172
Decaling	610-5850-434.90-51	Automotive Equipment	\$ 1,469	\$ 3,886						\$ 5,355
ADA Accessible Van	610-5850-434.90-51	Automotive Equipment	\$ -	\$ 50,000						\$ 50,000
Replace D-A-R Buses	610-5850-434.90-51	Automotive Equipment	\$ -	\$ 119,824						\$ 119,824
GPS for Dial-A-Ride	610-5850-434.90-56	Machinery & Equipment	\$ -	\$ 25,000						\$ 25,000
<b>610 TRANSIT FUND TOTALS</b>			<b>\$ 325,902</b>	<b>\$ 818,706</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ 875,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,069,608</b>

**WATER**

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL \$
City Facility Programming Assessment	660-6300-471.90-78	Planning/Design-Capital	\$ -	\$ -	\$ 20,000					\$ 20,000
Security Cameras at Water Yard (PS&E)	660-6300-471.90-78	Planning/Design-Capital	\$ -	\$ -		\$ 7,500				\$ 7,500
Security Cameras at Water Yard (Const)	660-6300-471.90-15	Building Improvements	\$ -	\$ -		\$ 25,000				\$ 25,000
2016-01W: Repairs at Various Wells and Booster (Const)	660-6300-471.95-08	Wells/Pumping Equipment	\$ -	\$ 201,250						\$ 201,250
Well Enclosures	660-6300-471.90-15	Building Improvements	\$ -	\$ -	\$ 80,000		\$ 80,000		\$ 80,000	\$ 240,000
Well Rehabilitation	660-6300-471.95-08	Wells/Pumping Equipment	\$ -	\$ -		\$ 150,000		\$ 150,000		\$ 300,000
Replace SCADA Comp Hardware/Software	660-6300-471.95-27	SCADA/Telemetry	\$ 50,708	\$ 74,292	\$ 250,000		\$ 250,000		\$ 250,000	\$ 875,000
Dump Truck	660-6300-471.90-51	Automotive Equipment	\$ -	\$ 125,000						\$ 125,000
Work Truck	660-6300-471.90-52	Vehicles	\$ -	\$ -	\$ 50,000			\$ 40,000	\$ 40,000	\$ 130,000
Water Line Replacement at 3 Locations (PS&E)	660-6300-471.90-78	Planning/Design-Capital	\$ 54,711	\$ 53,269						\$ 107,980
Water Line Replacement Location #1 Hargrave (Const)	660-6300-471.95-10	Water Mains	\$ -	\$ 562,093						\$ 562,093
Water Line Replacement: Jacinto View/Chevy (PS&E)	660-6300-471.90-78	Planning/Design-Capital	\$ -	\$ -	\$ 30,000					\$ 30,000
Water Line Replacement: Jacinto View/Chevy (Const)	660-6300-471.95-10	Water Mains	\$ -	\$ -		\$ 550,000				\$ 550,000
Chromium 6 Treatment: Pilot Study	660-6300-471.90-78	Planning/Design-Capital	\$ -	\$ -	\$ 180,000					\$ 180,000
Chromium 6 Treatment (ED/PS&E)	660-6300-471.90-78	Planning/Design-Capital	\$ -	\$ -		\$ 750,000	\$ 500,000			\$ 1,250,000
Chromium 6 Treatment (Const)	660-6300-471.90-18	Plant Improvements	\$ -	\$ -			\$ 5,000,000	\$ 15,000,000	\$ 10,000,000	\$ 30,000,000
<b>660 WATER FUND TOTALS</b>			<b>\$ 105,419</b>	<b>\$ 1,015,904</b>	<b>\$ 610,000</b>	<b>\$ 1,482,500</b>	<b>\$ 5,830,000</b>	<b>\$ 15,190,000</b>	<b>\$ 10,370,000</b>	<b>\$ 34,603,823</b>

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**WATER CAPITAL FACILITIES**

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL \$
Water Master Plan Update	661-6300-471.90-78	Planning/Design-Capital	\$ -	\$ -		\$ 75,000				\$ 75,000
Pilot Well in Cabazon SU	661-6300-471.95-08	Wells/Pumping Equip.	\$ -	\$ -	\$ 750,000					\$ 750,000
Equip Well in Cabazon SU	661-6300-471.95-08	Wells/Pumping Equip.	\$ -	\$ -		\$ 696,613				\$ 696,613
Main to Cabazon Well	661-6300-471.95-10	Water Mains	\$ -	\$ -			\$ 350,000	\$ 350,000	\$ 350,000	\$ 1,050,000
Water Yard Building	661-6300-471.90-12	Water Yard Building	\$ -	\$ 600,000						\$ 600,000
Altitude Valves	661-6300-471.95-09	Reservoirs	\$ -	\$ -		\$ 200,000				\$ 200,000
Sunset Grade Sep. Water Main	661-6300-471.95-10	Water Mains	\$ -	\$ 400,000						\$ 400,000
San G to Mountain East Bottleneck (Design)	661-6300-471.90-78	Planning/Design-Capital	\$ -	\$ -		\$ 100,000				\$ 100,000
San G to Mountain East Bottleneck (Const)	661-6300-471.95-10	Water Mains	\$ -	\$ -				\$ 1,000,000		\$ 1,000,000
Water Main on Sunset: Lincoln to Westward	661-6300-471.95-10	Water Mains	\$ -	\$ 325,000						\$ 325,000
<b>661 WATER CAPITAL FACILITIES FUND TOTALS</b>			<b>\$ -</b>	<b>\$ 1,325,000</b>	<b>\$ 750,000</b>	<b>\$ 1,071,613</b>	<b>\$ 350,000</b>	<b>\$ 1,350,000</b>	<b>\$ 350,000</b>	<b>\$ 5,196,613</b>

**IRRIGATION WATER (RECLAIMED WATER)**

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL \$
Recycled Water Master Plan Update	662-6300-471.90-10	Planning/Engineering	\$ -	\$ -		\$ 75,000				\$ 75,000
Sunset Grade Sep RW Main	662-6300-471.95-10	Irrigation Wtr Mains	\$ -	\$ 400,000						\$ 400,000
Sun Lakes Ponds Main/Inter-tie	662-6300-471.95-10	Irrigation Wtr Mains	\$ -	\$ -						\$ -
<b>662 IRRIGATION WATER FUND TOTALS</b>			<b>\$ -</b>	<b>\$ 400,000</b>	<b>\$ -</b>	<b>\$ 75,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 475,000</b>

**BUA WATER CAPITAL**

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL \$
Flume Consultant Costs	663-6300-471.96-35	Flume Restoration Project	\$ -	\$ 332,254	\$ 300,000	\$ 300,000				\$ 932,254
Water Canyon Pipe Rep Design	663-6300-471.90-78	Planning/Design-Capital	\$ -	\$ -	\$ 250,000					\$ 250,000
Water Canyon Pipe Rep (Cons)	663-6300-471.95-10	Water Mains	\$ -	\$ -			\$ 3,000,000			\$ 3,000,000
<b>663 BUA WATER CAPITAL PROJECT FUND TOTALS</b>			<b>\$ -</b>	<b>\$ 332,254</b>	<b>\$ 550,000</b>	<b>\$ 300,000</b>	<b>\$ 3,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,182,254</b>

**ELECTRIC**

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL \$
Modification & Improvement to Admin & Warehouse buildings	670-7000-473.90-15	Building Improvements	\$ -	\$ 154,070	\$ 100,000	\$ 50,000				\$ 304,070
Computer replacement/repair	670-7000-473.90-48	Computer Hardware	\$ -	\$ -	\$ 5,000	\$ 5,000				\$ 10,000
Computer replacement/repair	670-7000-473.90-49	Computer Software	\$ -	\$ -	\$ 5,000	\$ 5,000				\$ 10,000
Replace Aging vheicles	670-7000-473.90-52	Vehicles	\$ -	\$ 410,000		\$ 50,000	\$ 150,000			\$ 610,000
Special Utility Cap Items	670-7000-473.95-01	Poles/Towers/Fixtures	\$ -	\$ -	\$ 10,000	\$ 10,000				\$ 20,000
Special Utility Cap Items	670-7000-473.95-02	Overhead Conductor/Device	\$ -	\$ -	\$ 10,000	\$ 10,000				\$ 20,000
Special Utility Cap Items	670-7000-473.95-04	Underground Conduc/Device	\$ -	\$ -	\$ 10,000	\$ 10,000				\$ 20,000
Special Utility Cap Items	670-7000-473.95-05	Line Transformers	\$ -	\$ -	\$ 50,000	\$ 50,000				\$ 100,000
Special Utility Cap Items	670-7000-473.95-06	Substation Equipment	\$ -	\$ -	\$ 45,000	\$ 20,000				\$ 65,000
Special Utility Cap Items	670-7000-473.95-17	Meters	\$ -	\$ -	\$ 15,000	\$ 15,000				\$ 30,000
LED Street Light Replacement Project	670-7000-473.95-19	Street Lights	\$ -	\$ 170,374	\$ 200,000	\$ 200,000				\$ 570,374
Special Utility Cap Items	670-7000-473.95-23	System Improvements-Labor	\$ -	\$ -	\$ 25,000	\$ 25,000				\$ 50,000
Special Utility Cap Items	670-7000-473.95-29	Pole Testing & Replacement	\$ -	\$ -	\$ 20,000	\$ 20,000				\$ 40,000
<b>670 ELECTRIC FUND TOTALS</b>			<b>\$ -</b>	<b>\$ 734,444</b>	<b>\$ 495,000</b>	<b>\$ 470,000</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,849,444</b>

**ELECTRIC IMPROVEMENT**

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL \$
Redesign CH & Electric Admin Building	673-7000-473.33-11	Professional Services	\$ -	\$ -	\$ 30,000					\$ 30,000
CH & Electric Admin Building Construction	673-7000-473.90-15	Building Improvements			\$ 500,000					\$ 500,000
Install EV Charging Stations at Corporate Yard	673-7000-473.90-77	Alternative Fueling Project			\$ 150,000					\$ 150,000
Sunset Grade Separation	673-7000-473.93-02	Sunset Grade Separation		\$ 467,858	\$ -					\$ 467,858
Smart Meter/AMI Project	673-7000-473.95-31	Smart Meter Project			\$ 2,350,000	\$ 750,000				\$ 3,100,000
Rebuild Hydro Genetating Units	673-7000-473.96-34	Hydro Units		\$ 101,975	\$ 300,000					\$ 401,975
Reconductor Underground Electric @ Barbour St	673-7000-473.96-36	Umderground Elect @ Barbour	\$ 358	\$ 225,791						\$ 226,149
<b>673 ELECTRIC IMPROVEMENT FUND TOTALS</b>			<b>\$ 358</b>	<b>\$ 795,624</b>	<b>\$ 3,330,000</b>	<b>\$ 750,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,875,982</b>

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**ELECTRIC REVENUE BOND**

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL \$
City Yard Warehouse Building	674-7000-473.90-11	New Building City	\$ 2,774,307	\$ 1,410,201						\$ 4,184,508
Downtown UG - Decoratove Lights	674-7000-473.96-29	D.T. Underground	\$ 2,615,227	\$ 956,149						\$ 3,571,376
Alola Substation	674-7000-473.96-32	Alola Substation	\$ 86,689	\$ 3,363,198						\$ 3,449,887
Airport Substation Conversion	674-7000-473.96-33	Airport Substation	\$ 638,826	\$ 1,561,173						\$ 2,199,999
Midway Substation Upgrade	674-7000-473.96-12	Midway Substation			\$ 500,000					\$ 500,000
Sunset Substation Distribution Circuits	674-7000-473.96-18	Sunset Substation	\$ 187,471	\$ 120,000	\$ 100,000	\$ 1,850,000				\$ 2,257,471
<b>674 '07 ELECTRIC REVENUE BOND PROJECT TOTALS</b>			<b>\$ 6,302,520</b>	<b>\$ 7,410,721</b>	<b>\$ 600,000</b>	<b>\$ 1,850,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 16,163,241</b>

**WASTEWATER**

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL \$
City Facility Programming Assessment	680-8000-454.90-78	Planning/Design-Capital	\$ -	\$ -	\$ 10,000					\$ 10,000
Digester Dome Repairs (PS&E)	680-8000-454.90-78	Planning/Design-Capital	\$ -	\$ -	\$ 40,000					\$ 40,000
Digester Cleaning/Dome Repairs (Const)	680-8000-454.95-12	Treatment Plant Impro	\$ -	\$ 30,000	\$ 125,000					\$ 155,000
WWTP Fencing	680-8000-454.90-22	Fencing Improvements	\$ -	\$ -	\$ 75,000					\$ 75,000
Repairs to Heat Exchanger (WWTP)	680-8000-454.95-12	Treatment Plant Impro	\$ -	\$ -			\$ 60,000			\$ 60,000
Service Truck	680-8000-454.90-52	Vehicles	\$ -	\$ 40,000						\$ 40,000
PVC Digester Gas Piping	680-8000-454.95-12	Treatment Plant Impro	\$ -	\$ -		\$ 25,000				\$ 25,000
Replace Trickling Filter Valves	680-8000-454.95-12	Treatment Plant Impro	\$ -	\$ 45,000						\$ 45,000
Portable Camera System (CCTV)	680-8000-454.90-56	Machinery/Equipment	\$ -	\$ -	\$ 100,000					\$ 100,000
<b>680 WASTEWATER FUND TOTALS</b>			<b>\$ -</b>	<b>\$ 115,000</b>	<b>\$ 350,000</b>	<b>\$ 25,000</b>	<b>\$ 60,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 550,000</b>

**WASTEWATER CAPITAL FACILITIES**

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL \$
Sewer Master Plan Update	681-8000-454.90-78	Planning/Design	\$ -	\$ -		\$ 75,000				\$ 75,000
Sunset Grade Sep Sewer Main	681-8000-454.95-14	Sewer Mains & Coll. Syst	\$ -	\$ 400,000						\$ 400,000
Annual Sewer Line Repl Design	681-8000-454.90-78	Planning/Design	\$ -	\$ -	\$ 50,000		\$ 50,000			\$ 100,000
Annual Sewer Line Replacement	681-8000-454.95-14	Sewer Mains & Coll. Syst	\$ -	\$ -		\$ 250,000		\$ 250,000		\$ 500,000
Replacement of 30" Trunk to WWTP w/ DIP (Design)	681-8000-454.90-78	Planning/Design	\$ -	\$ -	\$ 75,000					\$ 75,000
Replacement of 30" Trunk to WWTP w/ DIP (Const)	681-8000-454.95-14	Sewer Mains & Coll. Syst	\$ -	\$ -		\$ 500,000				\$ 500,000
SCADA (Lift Stations)	681-8000-454.95-14	Sewer Mains & Coll. Syst	\$ -	\$ 125,000						\$ 125,000
<b>681 WASTEWATER CAPITAL FACILITIES FUND TOTALS</b>			<b>\$ -</b>	<b>\$ 525,000</b>	<b>\$ 125,000</b>	<b>\$ 825,000</b>	<b>\$ 50,000</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ 1,775,000</b>

**BUA WASTEWATER CAPITAL**

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL \$
WWTP Expansion (D)	683-8000-454.90-78	Planning/Design	\$ 2,169,811	\$ 228,118	\$ 250,000	\$ 1,500,000				\$ 4,147,929
WWTP Expansion (C)	683-8000-454.95-12	Treatment Plant Impro	\$ -	\$ -			\$ 15,000,000	\$ 10,000,000		\$ 25,000,000
Phase I Irrig	683-8000-454.90-78	Planning/Design	\$ 188,456	\$ 7,634						\$ 196,090
<b>683 BUA WASTEWATER CAPITAL FACILITY FUND TOTALS</b>			<b>\$ 2,358,267</b>	<b>\$ 235,752</b>	<b>\$ 250,000</b>	<b>\$ 1,500,000</b>	<b>\$ 15,000,000</b>	<b>\$ 10,000,000</b>	<b>\$ -</b>	<b>\$ 29,344,019</b>

**INFORMATION SYSTEMS SERVICES**

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL \$
Computer Replacement	703-3700-480.90-48	Computer Hardware			\$ 9,000	\$ 9,000				\$ 18,000
Software upgrades	703-3700-480.90-49	Computer Software			\$ 8,300	\$ 8,300				\$ 16,600
<b>703 INFORMATION SYSTEM SERVICES FUND TOTALS</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ 17,300</b>	<b>\$ 17,300</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 34,600</b>

**UTILITY BILLING-METER READING**

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL \$
Fusion Software	761-3100-480.90-49	Computer Software	\$ -	\$ -	\$ 5,930					\$ 5,930
New Folder / Stuffer Machine	761-3100-480.90-56	Machinery & Equipment	\$ -	\$ -	\$ 12,000					\$ 12,000
Replace meter reading vehicles	761-3110-480.90-52	Vehicles	\$ -	\$ 53,500	\$ 30,500	\$ 27,500				\$ 111,500
<b>761 UTILITY BILLING FUND TOTALS</b>			<b>\$ -</b>	<b>\$ 53,500</b>	<b>\$ 48,430</b>	<b>\$ 27,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 129,430</b>

**CITY OF BANNING  
CAPITAL IMPROVEMENT PROJECTS  
FISCAL YEARS 2017-2021**

**2007 TAPB PROCEEDS**

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL \$
Roosevelt Williams Park (PS&E)	855-9500-490.90-30	Roosevelt Williams Park Imp	\$ 32,467	\$ 63,125	\$ 50,000					\$ 145,592
Roosevelt Williams Park (Const)	855-9500-490.90-30	Roosevelt Williams Park Imp	\$ -	\$ -	\$ 2,450,000					\$ 2,450,000
Hargrave/Ramsey Intersection (PS&E)	855-9500-490.93-30	Ramsey St Imprivements	\$ 33,456	\$ 46,464	\$ -					\$ 79,920
Hargrave/Ramsey Intersection (Construction)	855-9500-490.93-30	Ramsey St Imprivements	\$ -	\$ 1,920,018	\$ -					\$ 1,920,018
Edison ITCC Tax (Courthouse Pole Relocation)	855-9500-490.93-15	Street Improvements	\$ -	\$ -	\$ 610,000					\$ 610,000
TABS Capital Improvement Project	855-9500-490.93-15	Street Improvements	\$ -	\$ -	\$ 2,390,452					\$ 2,390,452
<b>855 2007 TAPB BONDS PROCEEDS FUND TOTALS</b>			<b>\$ 65,923</b>	<b>\$ 2,029,607</b>	<b>\$ 5,500,452</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,595,982</b>

**2003 TABS PROCEEDS**

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL \$
TABS Capital Improvement Project	856-9500-490.93-15	Street Improvements	\$ -	\$ -	\$ 340,064					\$ 340,064
<b>856 2003 TABS BOND PROCEEDS FUND TOTALS</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ 340,064</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 340,064</b>
<b>CITYWIDE CIP TOTALS</b>			<b>\$ 9,172,650</b>	<b>\$ 17,793,555</b>	<b>\$ 14,293,550</b>	<b>\$ 9,928,462</b>	<b>\$ 26,347,000</b>	<b>\$ 27,381,000</b>	<b>\$ 11,560,000</b>	<b>\$ 116,476,217</b>



**CITY OF BANNING**  
**COMPLETED CAPITAL IMPROVEMENT PROJECTS**  
**FY 2015-16**

DESCRIPTION	ACCT. DESCRIPTION	PROJECT TOTALS
<b>WASTEWATER CAPITAL FACILITIES</b>		
Mechanical Repairs to Primary Clarifier (Proj 2015-01WW)	Treatment Plant Improv	107,910.00
<b>681 - WASTEWATER CAPITAL FACILITIES FUND TOTAL</b>		<b>\$ 107,910.00</b>
<b>GRAND TOTAL</b>		<b>\$ 107,910.00</b>

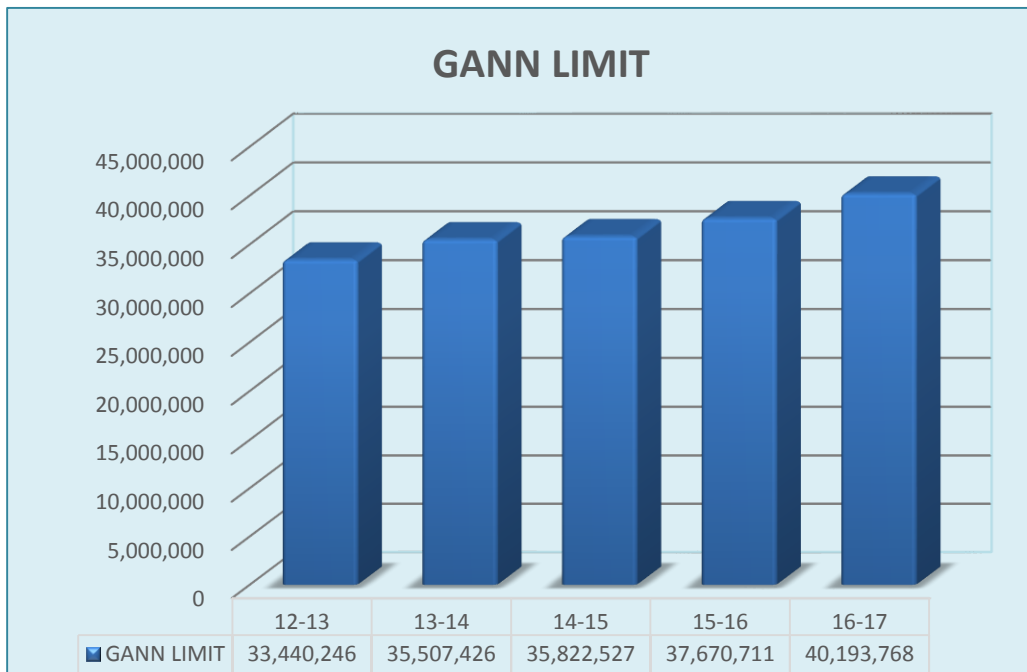
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# CITY of BANNING

## Proposition 4 - Government Spending Limits

In November 1979 voters passed Proposition 4, also known as the Gann Initiative. Proposition 4 Article XIII (B) of the California Constitution provides that the City's annual appropriations be subject to certain State limitations. This appropriation limit is referred to as the Gann Spending Limitation. The calculation limits the increase in annual appropriations to a factor which is based on a combination of population growth, State per capita income change, and the change in assessment value for non-residential property. Appropriations for proprietary related activities such as water, wastewater, airport, etc., and Redevelopment functions are not subject to the limit. When the limit is exceeded, Proposition 4 requires the surplus to be returned to the taxpayers within two years. Appropriations in the two year period can be averaged before becoming subject to the excess revenue provisions of the Gann limit.

The City of Banning calculated the Gann Limit of \$40,193,768 for Fiscal Year 2016-17 using the prior year's limitation of \$37,670,711 multiplied by the 5.37% (1.0537) increase in per capita income multiplied by the 1.26% (1.0126) increased population growth in Riverside County. This calculation maintains a safe cushion for the City's financial health.



### GANN LIMIT CALCULATION

Article XIII B of the California State Constitution was adopted by California voters in November 1979, and is more commonly referred to as the Gann Limit. The Article places limits on the amount of revenue which can be appropriated (spent) each fiscal year. Only revenues which are considered proceeds of taxes are subject to the limit.

The limit is different for each agency and changes each year, modified for changes in inflation and population.

	(1)	(2)	(3)	(4) *	(5) *	(6)	(7)
Fiscal Year	Prior Year Gann Limit	Previous Year's Population	Current Year's Population	City Population Change %	County Population Change %	% Change In Per Capita Income	Current Year Gann Limit
06-07	24,390,824	27,954	28,128	-0.01%	3.45%	3.96%	26,231,507
07-08	26,231,507	28,128	28,272	-0.17%	3.31%	4.42%	28,297,580
08-09	28,297,580	28,272	28,348	0.19%	2.71%	4.29%	30,311,309
09-10	30,311,309	28,348	28,457	1.10%	1.44%	0.62%	30,938,428
10-11	30,938,428	28,457	28,751	0.70%	1.40%	-2.54%	30,574,728
11-12	30,574,728	28,751	29,844	1.14%	1.81%	2.51%	31,909,447
12-13	31,909,447	29,844	29,965	0.81%	0.99%	3.77%	33,440,246
13-14	33,440,246	29,965	30,170	0.40%	1.01%	5.12%	35,507,426
14-15	35,507,426	30,170	30,325	0.49%	1.12%	-0.23%	35,822,527
15-16	35,822,527	30,325	30,491	0.61%	1.29%	3.82%	37,670,711
16-17	37,670,711	30,491	30,834	0.57%	1.26%	5.37%	40,193,768

The Gann Limit is adjusted annually by multiplying the "Prior Year Gann Limit" (column 1) by the greater of the "City or County % Change in Population" (column 4 or 5) and then by the "% Change in Per Capita Income" (column 6). This annual Gann adjustment figure is then added to the Prior Year's limit amount to obtain the Current Year Gann Limit amount in column 7. The shaded boxes indicate the calculation factors that were used in determining the adjustment to the Gann Limit.

\*City and County population change % figures are provided by the Department of Finance Demographic Research Unit.

# CITY of BANNING

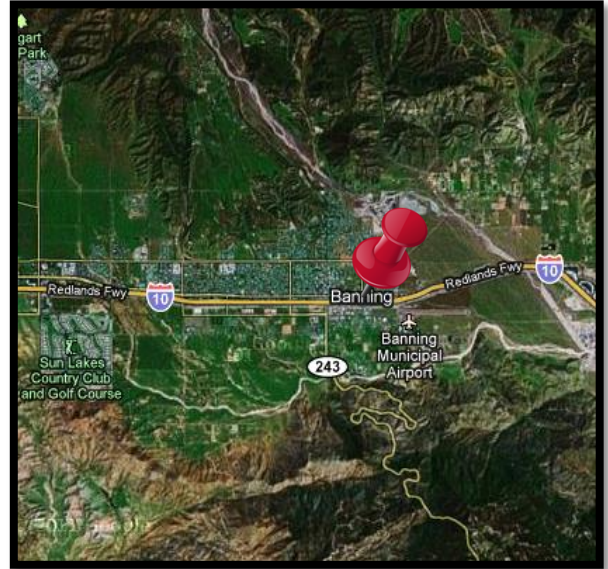
## *Historical Information*

The City of Banning is strategically located in Riverside county along the route of U.S. Interstate 10 approximately 25 miles northwest of Palm Springs and 82 miles east of Los Angeles. Beautifully located in the San Geronio Pass between the two highest mountain peaks in Southern California, Banning is only minutes away from many desert and mountain resorts. One of Banning's unique characteristics is that it provides the serenity of a rural setting yet has easy access to major metropolitan areas. Its unique location is at a relatively high altitude (2,350 feet) in the pass which provides a favorable year-round climate and air quality. Its municipal boundaries encompass 22.117 square miles.

Banning has a rich and colorful history. Its first permanent landmark, an adobe house, was built on a tract of land now known as the Gilman place, in 1854. The house was used as a stagecoach station and meal stop for many years. The Colorado Stage and Express Line included Banning on its route from Los Angeles to the Colorado River in 1862, where gold had been discovered. The railroad replaced the stagecoach in 1876.

Incorporated in 1913, Banning is a general law city with a council/manager type administration. The City has five elected council members. Mayor is appointed by the City Council. The City Manager is the Chief Administrative Officer and is appointed by the City Council.

The City of Banning is a full service municipal government, which owns and operates its own electric and water utilities. It also offers its residents an airport, local police protection, municipal bus service, seven parks, a swimming complex, a seasonally operated play house bowl, as well as youth and leisure programs. Recreation opportunities are also abundant in nearby areas, which offer golfing, fishing, hiking, and equestrian trails.



# CITY of BANNING

## *Budgetary and Fiscal Policies*

### **I. PHILOSOPHY**

To maintain a financially viable City that can provide an adequate level of municipal services and to ensure a stable and diverse financial condition of the City through budgeting and fiscal policies.

### **II. METHODS**

#### **Operational Policies**

##### *Operational Policies*

1. The City will maintain a budgetary control system to ensure compliance with the budget. The City will prepare monthly status reports comparing actual revenues and expenditures to budgeted amounts. Where practical, the City will develop performance measures to be included in the operating budget.
2. The City will provide for adequate maintenance of capital plant and equipment and for the orderly replacement thereof.
3. The City will project its equipment replacement and maintenance needs for the next several years and will update this projection each year. For this projection, a maintenance and replacement schedule will be developed and followed.
4. During the budget process, the City will reassess services and service levels. Staff may seek citizen input by surveys, citizen's forums and similar methods to accomplish this evaluation.
5. The City will strive to maintain all of its assets at an adequate level in order to protect the City's capital investment and to minimize future maintenance and replacement costs.

#### **Capital Improvement Policies**

##### *Capital Improvement Policies*

1. Capital improvements are to be funded primarily by user fees, service charges, assessments, special taxes or developer agreements when benefits can be attributed to users of the facility.
2. The City will require that project costs and related funding be submitted with requested capital projects. "Full life" costs including operating, maintenance and demolition, if any, should be identified.
3. Although the City will strive to finance projects on a pay-as-you-go basis, the City Council may conclude, based on a study of the economy and other matters, that the most equitable way of financing a project that benefits the entire community would be debt financing (pay-as-you-use) in order to provide the services in a timely manner. The City will use the following criteria to evaluate the use of long-term financing and pay-as-you-go funding for capital projects:

##### Factors favoring pay-as-you-go

- current revenues and excess reserves are available or project phasing can be accomplished.
- debt levels adversely affect credit rating.
- market conditions are unstable or marketing difficulties exist.

##### Factors favoring long-term financing

- revenues available for debt service are determined to be sufficient and reliable to provide funding for long-term financing which can be marketed with investment grade credit ratings.
- the facility securing the financing is of the type that will support an investment grade credit rating.
- market conditions present favorable interest rates and demand for City financing.
- a project is mandated by state and/or federal requirements and current revenues or fund surplus balances are insufficient.
- the facility is immediately required to meet or relieve capacity needs.
- the life of the asset financed is ten years or longer.

## **Revenue Policies**

### *Revenue Policies*

1. The City will strive to maintain a diversified revenue system to protect it from short-run fluctuations in any one revenue source.
2. State and Federal funds may be utilized, but only when the City can be assured that the total costs and requirements of accepting funds are known and judged not to adversely impact the City's General Fund.
3. The City, where allowed by law, will review all fees for licenses, permits, fines, utility user fees and other miscellaneous charges on a periodic basis. They will be adjusted as necessary after considering inflation, processing time, expenses to the City, and any other factors pertinent to the specific item. A regular review and implementation of index escalators will be applied wherever authorized by resolution or ordinance.
4. An administrative fee will be charged where allowed by law for administrative services, provided the fee is based on the reasonable estimated costs incurred.
5. All proposed projects will have a detailed capital budget specifying total costs and total revenues, and shall identify the source of proposed revenues.

## **Debt Management Policies**

### *Debt Management Policies*

1. The City will not use long-term debt to finance current operations. Long-term borrowing will be confined to capital improvements or similar projects with an extended life which cannot be financed from current revenues.
2. Debt payments shall not extend beyond the estimated useful life of the project being financed. The City will try to keep the average maturity of bonded debt at or below 20 years.
3. The City will maintain good communications with bond rating agencies concerning its financial condition.
4. The City may utilize lease purchasing with specific approval of the City Manager. The useful life of the item must be equal to or greater than the length of the lease. A lease purchase will require City Council approval beyond a five-year lease term or principal amount over the City Manager's authorized contract level.
5. The City will not obligate the General Fund to secure financing unless the marketability of the issue will be significantly enhanced.
6. A feasibility analysis shall be prepared for each request for long-term financing which analyzes the impact on current and future fiscal year budgets for debt service and operations. The analysis shall also address the reliability of revenues supporting annual debt service.
7. The City shall conduct financing on a competitive basis unless, for reasons of market volatility, the use of an unusual financing structure or a complex security structure indicates the negotiated financing is preferred.
8. The City will monitor all forms of debt on an annual basis and report concerns or suggested restructuring, if any, to the City Council as part of the budget hearing process.
9. Enterprise and Property owner based financing will only be issued under the assumption that the issue is self-supporting from user fees and charges, assessments and special taxes without impacting the General Fund.
10. The City's minimum acceptable rating objective on any direct debt is "Baa/BBB". Appropriate credit enhancements, such as insurance or letters of credit shall be considered for marketing purposes, availability and cost effectiveness.
11. The City shall diligently monitor its compliance with bond covenants and ensure its compliance with federal arbitrage regulations.
12. The City may issue interfund loans rather than outside debt instruments. Interfund loans will be permitted only if an analysis of the lending fund indicates excess funds are available, and the use of these funds will not impact the fund's current operations. The average annual interest rate, as established by the Local Agency Investment Fund (LAIF), will be paid to the lending fund.

## **General Fund Balance Reserve Policy**

### *General Fund Balance Reserve Policy*

This Fund Balance Policy establishes the procedures for reporting unrestricted fund balance in the General Fund financial statements. Certain commitments and assignments of fund balance will help ensure that there will be adequate financial resources to protect the City against unforeseen circumstances and events such as revenue shortfalls and unanticipated expenditures. The policy also authorizes and directs the Administrative Services

Director to prepare financial reports which accurately categorize fund balance as per Governmental Accounting Standards Board (GASB) Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions.

### **PROCEDURES**

Fund balance is essentially the difference between the assets and liabilities reported in a governmental fund. There are five separate components of fund balance, each of which identifies the extent to which the City is bound to honor constraints on the specific purpose for which amounts can be spent.

- Nonspendable fund balance (*inherently nonspendable*)
- Restricted fund balance (*externally enforceable limitations on use*)
- Committed fund balance (*self-imposed limitations on use*)
- Assigned fund balance (*limitation resulting from intended use*)
- Unassigned fund balance (*residual net resources*)

The first two components listed above are not addressed in this policy due to the nature of their restrictions. An example of nonspendable fund balance is inventory. Restricted fund balance is either imposed by law or constrained by grantors, contributors, or laws or regulations of other governments. This policy is focused on financial reporting of unrestricted fund balance, or the last three components listed above. These three components are further defined below.

#### **Committed Fund Balance**

The City Council, as the City's highest level of decision-making authority, may commit fund balance for specific purposes pursuant to constraints imposed by formal actions taken, such as an ordinance or resolution. These committed amounts cannot be used for any other purpose unless the City Council removes or changes the specified use through the same type of formal action taken to establish the commitment. City Council action to commit fund balance needs to occur within the fiscal reporting period; however, the amount can be determined subsequently.

- **General Fund Emergency Contingency**  
The City's General Fund balance committed for emergency contingencies is established at a minimum of \$1.5 million or up to 25% of operating appropriations if funds are available. The Emergency Contingency is reserved for economic uncertainties, local disasters, recession or other financial hardships; to subsidize unforeseen operating or capital needs; and for cash flow requirements. The City Council may, by the affirming vote of three members, change the amount of this commitment and/or the specific uses of these monies.

#### **Assigned Fund Balance**

Amounts that are constrained by the City's intent to be used for specific purposes, but are neither restricted nor committed, should be reported as assigned fund balance. This policy hereby delegates the authority to assign amounts to be used for specific purposes to the Administrative Services Director for the purpose of reporting these amounts in the annual financial statements. A few examples of assigned fund balance follow.

- **Continuing Appropriations**  
Fund balance levels must be sufficient to meet funding requirements for projects approved in prior years and which must be carried forward into the new fiscal year.
- **Debt Service**  
Established to provide for future debt service obligations.
- **Capital Replacement**  
In the event that all other committed and assigned fund balance requirements have been met, the remaining available fund balance will be assigned for capital repairs and replacement needs.

#### **Unassigned Fund Balance**

These are residual positive net resources of the General Fund in excess of what can properly be classified in one of the other four categories.



#### Fund Balance Classification

The accounting policies of the City consider Restricted Fund Balance to have been spent first when an expenditure is incurred for purposes for which both Restricted and Unrestricted Fund Balance is available. Similarly, when an expenditure is incurred for purposes for which amounts in any of the Unrestricted classifications of fund balance could be used, the City considers Committed amounts to be reduced first, followed by Assigned amounts and then Unassigned amounts.

This policy is in place to provide a measure of protection for the City against unforeseen circumstances and to comply with GASB Statement No. 54. No other policy or procedure supersedes the authority and provisions of this policy.

#### Available Fund Balance Reserve Policies

##### *Available Fund Balance Reserve Policies*

1. Each fund shall maintain, if necessary, an appropriate Available Fund Balance reserve to fund prior year's incomplete capital projects, continuing appropriations, cash flow needs and any other financial need not included in the current fiscal year budget.
2. The BUA Water and Wastewater operational funds shall maintain a minimum Available Fund Balance reserve of 10% of the upcoming fiscal year's total operating appropriations and debt service payments.
3. The Electric operational fund shall maintain a minimum Available Fund Balance reserve of 10% of the upcoming fiscal year's total operating appropriations and debt service payments. The Available Fund Balance for the Electric Rate Stability Fund shall be maintained at a minimum of 20% of the upcoming fiscal year's total operating appropriations and debt service payments.
4. The Self-Insurance Fund shall maintain a \$500,000 minimum Available Fund Balance reserve which is in excess of the estimated loss reserve as reported at the end of the fiscal year by the City's claims administrator.

#### Electric Administrative Transfer Policy

##### *Electric Administrative Transfer Policy*

The Electric Operation Fund's administrative transfer to the General Fund is authorized at 10% of operational revenues. The rate will be reviewed by the City Council during the budget process.

#### Budget and Budgetary Accounting Policies

##### *Budget and Budgetary Accounting Policies*

The City uses the following procedures in establishing the budget:

1. Before the beginning of the budget cycle, the City Manager submits to the City Council a proposed budget commencing July 1.
2. A budget workshop(s) may be conducted every two years or as needed to obtain citizen comments.
3. The budget is subsequently adopted through passage of a resolution.
4. For a given fiscal year, all appropriations are as originally adopted or as amended by the City Council. At year end, all unencumbered budgeted amounts lapse, subject to requests for continuing appropriations. Outstanding encumbrances will be carried forward into the new fiscal year with City Manager approval.
5. Continuing Appropriations requests and Authorized Capital Projects are approved by the City Manager after the adoption of the original budget. The original budget is then adjusted accordingly.
6. The legal level of budgetary control is at the fund level. A Department Head may transfer budget appropriations within a major category in a department or fund under his authority. The City Manager's approval must be obtained when a budget appropriation transfer request moves from one major appropriation category to another within a department.
7. The City Council may, at any time, amend the budget or delete appropriations, transfer appropriations within a fund, or change appropriation transfers between funds.

## **Accounting, Auditing & Financial Reporting Policies**

### *Accounting, Auditing & Financial Reporting Policies*

1. Ordinance No. 1445 established section 3.21, Financial Procedures as follows:

#### **3.21.010 Warrants**

All disbursements except petty cash are made on warrants. A combined demand-warrant is employed and signed by use of check signature plates (or most current technology) to imprint signatures approved by resolution of the City Council.

The warrants shall be drawn on the City of Banning bank account.

Warrants shall be of four types:

1. General;
2. Payroll;
3. Return of Deposit;
4. Such other warrants as may be necessary for expenditures from certain restricted and special accounts.

All warrants issued must be properly documented. No warrants shall be made payable to “bearer” or “cash”.

All warrants appear on the warrant registers in numerical sequence. Voided or canceled warrants are so indicated on the registers and are properly defaced. There may be separate warrant registers to cover the different types of warrants.

Warrants may be issued by the Finance Department on a weekly basis for demands which are accompanied by supporting documents. Such disbursements shall only be for items which have followed the procurement procedures prescribed by this code and for which funds have been appropriated by the city council. Monthly warrant registers for these disbursed items shall be submitted to the city council for ratification at the next regularly scheduled council meeting after the issuance thereof.

#### **3.21.020 Accounting Methods**

The basis of accounting is in conformity with generally accepted principles of municipal accounting.

#### **3.21.030 Audit**

An audit of the accounts and records is made annually by a certified public accountant.

#### **3.21.040 Receipts, Deposit and Safekeeping of Moneys**

All collections of cash are the responsibility of the Administrative Services Director, who outlines the procedures pertaining to the physical aspects of the receipt, deposit and safekeeping of all moneys. Receipts are issued for all collections in a form as prescribed by the director and suitable to the nature of the collection. Cash is deposited daily. Cash on the premises shall be safeguarded through the use of locked cash drawers, safes, or other protective devices. Persons having access to cash shall be kept to a minimum and adequately bonded.

2. Periodic financial reports will be submitted to the City Council for review.
3. The Administrative Services Director will annually submit an investment policy to the City Council for review and approval.

# CITY of BANNING

## *Description of Funds*

### **(001) General Fund**

The General Fund is the general operating fund of the city. All general tax receipts and fee revenue not allocated by law, council policy or contractual agreement to other funds are accounted for in the General Fund. General Fund expenditures include operations traditionally associated with activities that are not required to be accounted for or paid by another fund.

### **Special Revenue Funds**

Special Revenue Funds account for revenues derived from specific sources that are required by law or administrative regulation to be accounted for in a separate fund. Funds included are (Ordered by fund number):

(002) Developer Deposits – Community Development: This fund accounts for deposits required of developers that are used by the City for studies and reports required due to the development. These funds are combined with the General Fund for financial statement reporting.

(003) County of Riverside – MOU: In February, 2007 an agreement was executed between the County of Riverside and the City of Banning with respect to expansion of the Smith Correctional Facility located in Banning, California. To mitigate the potential impacts of this expansion on the citizens of the City of Banning, the County will, over the course of 10 years, provide the City with 4.5 million dollars and implement a reverse 9-1-1 system; in exchange, over the same period, the City will use these funds to hire four sworn police officers.

(005) Successor Agency Administration Fund -- The Successor Agency Administration Fund is used to account for the Administrative Cost Allowance received by the Successor Agency through the ROPS (Recognized Obligation Payment Schedule) process. The Administrative Cost Allowance is used for the purposes of the successor agencies' duties in the winding down of the affairs of the dissolved redevelopment agency.

(100) Gas Tax: The Street Division is responsible for the maintenance of streets and storm drains or operation of traffic controls and related facilities. The Division uses State and local standards to ensure protection and maintenance of public infrastructure.

(101) Measure A Street: Measure "A" was approved by the voters of Riverside County authorizing an additional half-cent sales tax specifically for transportation improvement purposes. This fund accounts for the receipt and expenditures of the money collected under the Measure "A" program.

(103) SB300 Street Improvement: This Fund pertains to Senate Bill 300 where the State participates in local transportation projects meeting the eligibility criteria under the State-Local Transportation Partnership Program.

(104) Article 3 – Sidewalk Construction: This program provides grants under Senate Bill 821 for Bicycle and Pedestrian Facilities on a competitive basis. Projects are submitted by the local agencies annually to the Riverside County Transportation Commission.

(110) C.D.B.G.: Accounts for monies received and expended by the City as a participant in the Federal Community Development Block Grant Housing Program.

(111) Landscape Maintenance Assessment District #1: This fund is responsible for the maintenance of landscaping installed in public right-of-ways within Landscape Maintenance District No. 1. The City collects the assessments through the County of Riverside Tax Collector's office. The Engineer's Report and all paperwork is prepared in-house by staff on an annual basis and assessments are recorded on individual parcels within the district, subject to the approval of the City Council.

(132) Air Quality: The Air Quality Management District (A.Q.M.D.) Fund proceeds are intended for improving the air quality within Riverside County. Quarterly allocations are received from the District for governmental agencies to improve air quality. Qualifying fund uses include alternative fuel vehicles that are used for City operations and compressed natural gas (CNG) fueling stations.

(140) Asset Forfeiture: The Asset Forfeiture Fund is used as a depository for assets forfeited as a result of Police Department arrests, narcotics-related arrests, etc. The forfeited assets then become available for operating costs or capital equipment needs in the continuation of drug enforcement within the Police Department.

(148) Supplemental Law Enforcement: This program was approved in FY 1996-97. This funding is restricted to front

line law enforcement programs. Funding for this program is considered each year by the State and is not guaranteed.

(149) Public Safety – Sales Tax: The adoption of a one-half cent sales tax strictly used for public safety operations was authorized by Proposition 172. The sales tax is recorded in a separate fund and subsequently transferred to the City's General Fund to subsidize fire and police operations.

(150) State Park Bond Act: This fund was established during Fiscal Year 2003 to account for funds received through the Safe Neighborhood Parks, Clean Water, Clean Air, and Coastal Protection Bond Act of 2000 and the Clean Water, Clean Air, Safe Neighborhoods Parks, and Coastal Protection Bond Act of 2002. This fund ensures that the monies expended and reimbursed on bond funded projects is tracked separately from other funding sources.

(190) Housing Authority: Undertakes a variety of housing projects provided in the Housing Authority Law including: leasing housing, multiple family housing, mobile home housing, housing certificates and other State and Federal housing programs.

(200) Special Donations: This fund was established during Fiscal Year 1989-90 to account for special donations received by the City. This separate fund ensures that the monies received will be applied toward the specific purpose named in the donation.

(201) Senior Center Activities: This separate fund ensures that the monies received will be applied toward the specific purpose named in the donation.

(202) Animal Control Reserve: This separate fund ensures that the monies received will be applied toward the specific purpose named in the donation.

(203) Police Volunteer: The Volunteer Citizen Patrol Program is designed to relieve regular officers of duties not specifically defined as law enforcement activities. This separate fund ensures that the monies received will be applied toward the specific purpose named in the donation.

(300) City Hall COP Debt Service: This fund was created to record the debt service transactions for the 1997 City Administration Certificates of Participation Refunding Bonds. The bonds were refinanced in FY11. The new debt matures in 2020.

(360) Sun Lakes CFD #86-1: This fund is used to record the financial activities of the Sun Lakes Community Facilities District (C.F.D.) #86-1 Refunding Bond's annual debt service and related administrative costs. The original bond proceeds were used to create an overpass for the railroad. A bridge and thoroughfare district was created to mitigate the

cost of the capital improvement from future development in the area.

Each year the City certifies and collects a special tax through the County of Riverside property tax collection program to provide funds for the District's expenditures. The refunding bonds matured in 2005. The fund still exists to track bridge and thoroughfare revenue.

(365) Assessment District - #91-1 Wilson St. Debt: This fund is used to record the principal, interest and related administrative costs for the Wilson Street Assessment District #91-1 Bond debt service activities. The proceeds were used to develop infrastructure in new residential subdivisions. The improvements are an obligation of the property owners located within the District and no City Funds are used to subsidize any costs associated with the District.

Each year the City certifies an assessed amount for the property owners to the County of Riverside and collects the amounts due through the County's property tax system. The bonds have a final maturity in 2012 and may be prepaid at any time by a property owner. The prepayment proceeds can only be used to call outstanding District bonds.

(370) Area Police Computer: This fund has been created to isolate the costs associated with the Area Police Network. The network increases communication to each agency and provides the capability to obtain information from Sacramento. Three Riverside County cities are currently participating in the program, which is administered by the City. The participating agencies include Banning, Beaumont, and Hemet. The City of Banning's portion of this program is reflected in the Police department's budget located in the General Fund.

(375) Fair Oaks 2004-1 Debt Service: This fund was used to record the deposit and use of funds provided by Century Homes to develop an assessment district relating to the Fair Oaks Ranch Estates Development. In 2004-05 the Fair Oaks Assessment District was formed. In May 2005 bonds in the amount of \$2,898,000 were issued to finance the cost of constructing and acquiring certain public improvements funded by the District. Since FY 2005-06, this fund has been used to track the debt service activity related to the bond issue.

(376) Cameo Homes: This fund was used to record the deposit and use of funds provided to develop an assessment district.

### **Capital Improvement Funds**

(400) Police Facilities Development: This fund was created to mitigate the cost of needed additional police facilities resulting from new development that has increased the

City's population. Expenditures from this fund are restricted to the development of new, or expansion of existing, police sites and the acquisition of capital equipment such as vehicles.

(410) Fire Facility Development: This fund has been created to record the financial activities related to the increased fire service level impact resulting from new development. The fee is collected at the time a building permit is requested. The fees are used to mitigate the cost of increased service levels resulting from additional population. The fees can be used to develop additional fire stations or acquire additional capital projects.

(420) Traffic Control Facility: Traffic Control Facilities Fees are the impact fees paid by the new developments for construction of traffic signals at various locations within the City.

(421) Ramsey & Highland Home Traffic Signal: This fund has been created to segregate payments made by developers to subsidize a capital infrastructure project. The project has been isolated to ensure developer payments are being used specifically for the intended improvement.

(430) General Facilities: This fund has been created to reserve funds obtained from new development to update the City's General Plan and to construct City Hall Annex. Fees are collected at the time a building permit is issued and are intended to update the City Hall Facilities.

(441) Sunset Grade Separation Fund: This fund was created to isolate payments made with the intent to fund the capital improvement in the future.

(444) Wilson Median: This fund was created to isolate developer payments made with the intent to fund a capital improvement in the future. Only costs associated with the capital improvement project are to be expensed to this fund.

(451) Park Development: The Park Development Fund is used for the acquisition and development of parks and recreation facilities. Functions include land acquisition, planning and design, grant funding acquisition, identification and administration of rehabilitation and improvement projects, establishment and collection of developer fees, and development of leases.

(470) Capital Improvement Funds: This fund is used to record the receipt and expenditure of the one-time upfront lease payment received from the Banning Utility Authority. In as much as this lease payment came from bond proceeds, it can only be used to fund capital expenditures. The Council initially earmarked these for a variety of projects.

#### **Banning Utility Authority**

The Banning Utility Authority was created in 2005 for the purpose of, among other things, providing financing for capital improvement projects for water and wastewater.

(660) Water Operations: The Water Department is responsible for providing domestic water to residences, businesses and industries within the City. The Division is also responsible for providing adequate flows for the City's fire protection system. The City's main source of water supply is water wells in the City's water canyon along with wells scattered throughout other parts of the City. The Water Division is an enterprise function; i.e. all costs relative to the production and delivery of water (maintenance, replacement and expansion) are paid with user fees and capital connection fees.

(661) Water Capital Facility Fee: The Water Capital Facility Fees are a one-time charge collected from new developments or existing developments requesting new services from the City's Water Distribution System. The fees collected can be utilized for the Water Department Capital Improvement Programs.

(662) Irrigation Water: The Irrigation Water Fund is being used to track the project costs for the Recycled Water line on Lincoln street. Current funding for the project is coming from revenues collected through the Wastewater Tertiary Fund.

(663) BUA Water Capital Project Fund: A portion of the water 2005 revenue bonds was set aside to fund specific water utility capital improvement projects.

(669) BUA Water Debt Service Fund: The Banning Utility Authority issued \$35,635,000 in Water Bonds dated November 1, 2005. The proceeds of the Water Bonds were used to (i) pay costs of certain capital improvements to the Water Enterprise; (ii) defease the 1986 Water Certificates; (iii) defease the 1989 Water Certificates; (iv) make an initial up-front lease payment to the City; and pay costs of issuance of the Water Bonds. Debt service costs are funded by net water revenues. The bonds are scheduled to mature in the year 2035.

(680) Wastewater Operations: The Wastewater Department collects the effluent from the city's residential, commercial and industrial facilities and discharges the effluent after required treatment in compliance with the Discharge Permit issued by the State Water Quality Control Board. The Wastewater Treatment Facilities are operated by United Water Environmental Services, on a contract basis.

(681) Wastewater Capital Facility Fees: The Wastewater Capital Facility Fee is a one-time charge collected from new development or existing development requesting new services from the City's wastewater collection system. The

fees collected can be utilized for Wastewater Division Capital Improvement Programs.

(682) Wastewater Tertiary Fund: The rate charged is intended to offset costs for wastewater system operations, maintenance of utility equipment, replacement of wastewater infrastructure, future construction of tertiary facilities, loan or bond indebtedness, maintaining the minimum bond coverage ratio, and other unforeseen expenses.

(683) BUA Wastewater Capital Project Fund: A portion of the wastewater 2005 revenue bonds was set aside to pay for specific wastewater utility capital improvement projects.

(685) State Revolving Loan: The City has completed the renovating and expanding of the wastewater treatment plant. To fund the project construction, the City submitted an application for low-interest financing under the State Revolving Loan Program. As part of the requirements of the State Revolving Loan Program, the State requires that the City dedicate a special fund to ensure the ability of the City to repay the loan. This fund was created in FY 1998-99 to comply with this requirement.

(689) BUA Wastewater Debt Service Fund: The Banning Utility Authority issued \$7,100,000 in Wastewater Bonds dated November 1, 2005. The proceeds of the Wastewater Bonds were used to (i) pay costs of certain capital improvements to the Wastewater Enterprise; (ii) defease the 1989 Wastewater Certificates; and pay costs of issuance of the Wastewater Bonds. Debt service costs are funded by net wastewater revenues. The bonds are scheduled to mature in the year 2035.

### **Enterprise Funds**

(600) Airport: The Banning Municipal Airport is an element of the national and local transportation system, which significantly affects the economic development of the City of Banning. The Airport Fund reflects annual revenues, expenditures and proposed capital improvement projects. A sound and realistic planning of Airport operations has the means to increase its contribution to the economy of the community.

(610) Transit Operations: The Fixed Transit Route Division operates fixed-route bus services that serve the City of Banning and provides service between Banning and Cabazon. The Dial-A-Ride Division provides curb-to-curb transit services to elderly and disabled citizens residing within the City of Banning.

(690) Refuse: The City provides solid waste disposal through a franchise agreement with Waste Management. The City tracks collections of revenue and the costs to provide the service in this fund.

(670) Electric Operations: The Electric Department provides economical, reliable, and safe distribution of electricity to residents and businesses in the City of Banning. The Department contracts with both public and private entities for the provision of specialized services.

(672) Rate Stability: Accumulated funds are used to offset operational costs to mitigate the need for rate increases. There is a minimum reserve of 20% required per the Available Fund Balance Reserve policy.

(673) Electric Improvement: Fund 673 is used for the financial tracking and accounting of Electric Utility capital projects that are funded from the Electric Fund. This assures a clear financial separation between operation and maintenance work, and capital projects

(674) Electric Bond Project Fund: The Banning Financing Authority was created in 2003 for the purpose of, among other things, providing financing for the acquisition or construction of public capital improvements. A portion of the electric revenue bonds proceeds was set aside to fund certain improvements to the Electric System.

(675) Public Benefit Fund: The California electric restructuring legislation, Assembly Bill 1890, requires publicly owned utilities to maintain a usage based Public Benefits Charge to be used for Public Benefit Programs. Among the provisions of this legislation are requirements for utilities to collect and spend monies on any or all of the following four categories:

1) Cost-effective demand-side management programs that promote energy-efficiency and conservation. 2) New investments in renewable energy sources. 3) Research, development and demonstration programs to advance science or technology. 4) Services provided to low-income customers.

(678) Electric Debt Service Fund: The Banning Financing Authority issued \$45,790,000 in Electric Bonds dated July 3, 2007. The proceeds of the Electric Bonds are being used to (i) finance certain improvements to the City's Electric System; and pay costs of issuance of the Bonds. Debt service costs are funded by net electric revenues. The bonds are scheduled to mature in the year 2038.

### **Internal Service Funds**

(700) Risk Management: Costs associated with liability exposures, employee related cost for worker's comp and unemployment insurance, and the cost of the City's legal services are accounted for here. The Council has adopted a policy of maintaining a minimum fund balance of \$500,000 in this fund to be available for unknown lawsuits and other insurance costs.



(702) Fleet Maintenance: The Fleet Maintenance Division is responsible for the maintenance and repair of all City owned vehicles and equipment. Costs of maintaining and repairing vehicles and equipment are assessed to each division, including an appropriate share of overhead costs.

(703) Information Systems Services: The Information Technology Services Division is responsible for the effective utilization of information technology throughout the City and for implementation of information systems planning consistent with the City's business systems plan.

(761) Utility Billing Services: The Utility Billing Operations is responsible for preparing and collecting bills for electric, water, wastewater and refuse (trash), and also serves as the central revenue collection point for the City. The Utility Meter Services Operations is responsible for meter reading.

#### **Successor Agency Funds**

*(Fund Descriptions may change subject to the implementation of ABX1 26.)*

(805) Redevelopment Obligation Retirement: Is intended as the repository for property taxes received Redevelopment Property Tax Trust Fund ("RPTTF") from the County Auditor-Controller to pay enforceable obligations as set forth in the Enforceable Obligation Payment Schedule ("EOPS") and the Recognized Obligation Payment Schedule ("ROPS").

(810) Successor Housing Agency (Previously Low/Mod Housing): The fund was used to provide, facilitate and develop housing programs for the rehabilitation or construction of housing for low/moderate income persons. Per ABX1 26, this activity has been eliminated. The Due Diligence Review required by the State has been completed.

(830) Debt Service Fund: The Debt Service Fund is the fund which: 1) makes principal and interest payments on agency debt service, and 2) was used to allocate payment for pass thru's.

(850) Successor Agency Fund (Previously Administration Fund): This fund accounts for costs associated with the administration of the Agency.

(855) Tax Allocation Bonds-2007 Tabs: Proceeds from this bond issue may be used for a variety of improvements. The Agency Board has developed and approved a number of programs intended to upgrade the appearance of the project area, stimulate investment, produce jobs and revitalize the area. Per ABX1 26 and AB 1484, these funds may be utilized once the Notice of Completion is issued by the State Department of Finance.

(856) Tax Allocation Bonds-2003 Tabs: Proceeds from these bonds may be used for a variety of improvements. The Agency Board has developed and approved a number of programs intended to upgrade the appearance of the project area, stimulate investment, produce jobs and revitalize the area.

(857) Low/Mod Tax Allocation Bonds-2003 Tabs: A portion of the proceeds from the bond sale are to be used exclusively for the rehabilitation and construction of housing for low and moderate-income persons. The essence of the use of these funds is: 1) to result in the fulfillment of the Housing Element and the adopted Redevelopment Implementation Plan Goals and Policies, 2) to improve the visual image of the community and 3) to assist in the removal of blight.







# CITY of BANNING

## *Summary of Acronyms*

**AB** – Assembly Bill  
**ADA** – Americans with Disabilities Act  
**AED** – Automatic External Defibrillator  
**AQMD** – Air Quality Management District  
**ASP** – After School Program  
**BFA** – Banning Financing Authority  
**BPAL** – Banning Police Activities League  
**BTA** – Banning Transit Authority  
**BUA** – Banning Utility Authority  
**BUSD** – Banning Unified School District  
**CAD** – Computer Aided Dispatch  
**CALBO** – California Building Officials  
**CalHome** – General Home Buyer Assistance Program  
**CD** – Certificate of Deposit  
**CDBG** – Community Development Block Grant  
**CERT** – Computer Emergency Response Team  
**CFD** – Community Facilities District  
**CIP** – Capital Improvement Program  
**COPS** – Citizens Opt for Public Safety  
**CPR** – Cardio Pulmonary Resuscitation  
**CRA** – California Redevelopment Agency  
**D.O.D.** – Department of Defense  
**D.O.J.** – Department of Justice  
**DARE** – Drug Abuse Resistance Education  
**DUI** – Driving Under the Influence  
**EMS** – Emergency Medical Services  
**EOC** – Emergency Operations Center  
**EOPS** – Enforceable Obligation Payment Schedule  
**FAA** – Federal Aviation Agency  
**FY** – Fiscal Year  
**GASB** – Government Accounting Standards Board  
**GIS** – Geographical Information System  
**HAZMAT** – Hazardous Material  
**HCD** – Housing and Community Development  
**HHW** – Household Hazardous Waste  
**HUD** – Housing and Urban Development  
**HVAC** – Heating Ventilating Air Conditioning  
**ICSC** – International Council of Shopping Centers  
**IT** – Information Technology  
**ITS** – Information Technology Services  
**JPA** – Joint Power Authority  
**LAIF** – Local Agency Investment Fund  
**LF** – Landfill

**LLC** – Limited Liability Company  
**LMD** – Landscape Maintenance District  
**MIS** – Management Information System  
**MOU** – Memorandum of Understanding  
**NFIRS** – National Fire Incident Reporting System  
**NPDES** – National Pollutant Discharge Elimination System  
**OPEB** – Other Post-Employment Benefits  
**OTS** – Office of Traffic Safety  
**PD** – Police Department  
**PDF** – Portable Document Format  
**PEG** – Public Educational & Government  
**PERS** – Public Employees Retirement System  
**POST** – Police Officers Standards and Training  
**RCTC** – Riverside County Transportation Commission  
**RDA** – Redevelopment Agency  
**RPTTF** – Redevelopment Property Tax Trust Fund  
**RMS** – Records Management Systems  
**ROPS** – Recognized Obligation Payment Schedule  
**SA** – Successor Agency  
**SCAQMD** – South Coast Air Quality Management District  
**SEMS** – Standardized Emergency Management System  
**TAB** – Tax Allocation Bond  
**TAPB** – Tax Allocation Parity Bond  
**TOT** – Transient Occupancy Tax  
**TUMF** – Transportation Uniform Mitigation Fees  
**VLF** – Vehicle License Lee  
**WDA** – Wastewater District Assessments  
**WRCOG** – Western Regional Council of Governments  
**WWTP** – Wastewater Treatment Plant

